

Minutes
Voorheesville Public Library
Board of Trustees Meeting
9 February 2026

Attending: President Sarah Brunt, VP Linda Conway, Marielle McKasty-Stagg, Georgia Gray, Laura Lamberton, and Sarah Clark, clerk

Others Attending: Tracey Pause, Lynn Kohler

Call to Order: 7:05 p.m.

Public Comments: None

Consent Agenda

- Minutes for the December 8 regular board meeting
- January 2026 Directors report
- January 2026 Personnel report
- January 2026 Friends of the library report
- January Equity Challenge report
- November 30 Treasurers Report
- December 31 Treasurers report
- December 6, 2025 – January 19, 2026, Warrants
- Committee reports

Motion (GG) Second (MMS) Passed Unanimous: To accept the 9 February 2026 consent agenda as presented.

Old Business

Historic Map

Sarah C. reported that she and archivist Lea Foster had gone over the deed of gifts submitted by the Village of Voorheesville to the library. The trustees discussed the contract and felt there were some stipulations that were not in the best interest of the library. Sarah C. said she would speak with the Village of Voorheesville representative to have those clauses removed, if possible. She will follow up with the library trustees as needed.

By-Laws

Will be discussed before the March 23 BOT meeting, at a 6:30 p.m. working meeting. Tracey and Sarah C. will go over the current by laws and send out an email drafting suggestions for updates.

New Business

Out of System Cards

Sarah C. explained that out of system (OOS) cards are given to people who live outside the UHLS area, but who, for whatever reason, wanted to use Voorheesville as their library. Sarah C. explained that other libraries are removing Hoopla, and other cost-per-circ services, and she is concerned that patrons would then migrate to Voorheesville in a bid to continue using those resources. Sarah C. gave the trustees several choices to explore, including asking UH to create a new card limiting how the OOS card could be used. The trustees discussed this issue, but no decisions were made. Sarah C. will continue to monitor usage and keep the trustees updated. Sarah C. also agreed to update the wording on the Voorheesville Library website concerning applying for a new Voorheesville card.

Public Comment

No public comment.

Motion (LL) Second (MMS) Passed Unanimous: To remove the February 2, 2026 meeting and present the February consent agenda at the March 14, 2026 meeting.

The next regular meeting of the board will be Saturday, March 14 at 10:00 a.m.

Sarah C. shared that the library is now supplying wifi at the Hilton Barn location.

Motion (SB) Second (LL) Passed Unanimous: to adjourn at 7:42 p.m.

Voorheesville Public Library

Board of Trustees Monthly Meeting

January 26, 2026, 7:00 p.m.

Meeting Called by: Sarah Brunt, President

Attendees: Linda Conway, Vice President; Marielle McKasty-Stagg; Georgia Gray; Laura Lamberton;

Others Attending: Tracey Pause, Assistant Director; Lynn Kohler, Administrative Assistant

Excused: Sarah Clark, clerk

1. Meeting Call to Order by President

2. Opportunity for the public to be heard. (20-minute period, limit of 3 minutes per person)

3. Consent Agenda (5 minutes)

Minutes of Regular Board Meeting

Director's Report

Personnel Report

Friends of the Library Report

Equity Challenge Report

Treasurer's Report

Warrants

Committee Reports

Action: The Board of Trustees approves the consent agenda as presented if no items require exclusion.

4. Old Business (5 minutes)

By-laws

Mosher Map agreement with Village

5. New Business (5 minutes)

Out of system cards

6. Opportunity for the public to be heard. (20-minute period, limit of 3 minutes per person)

Next Board Meeting: Monday, February 23, 2026, 7:00 p.m.

7. Adjournment

Upcoming 2026 Meetings:

February 23

Saturday, March 14 @10:00 a.m. Budget Development

March 23 Adoption of Budget

April 27

May 18 Budget hearing at VPL

June 22

July 27

September 28

October 26|

Nov/Dec 14

Director's Report

Circulation Stats:

2025-2026	July	Aug.	Sep.	Oct.	Nov.	Dec.
Physical	6426	6164	5930	5672	5304	5142
OverDrive	2687	2737	2729	2877	2518	2520
Hoopla	305	299	232	265	274	295
Kanopy	84	113	102	118	103	82
Total	9502	9313	8993	8932	8199	8039
Last Year's Totals	10239	9865	9123	7940	7292	7592
Physical vs. Digital	68/32	66/34	66/34	64/36	65/35	64/36
Last Year's Physical vs. Digital	75/25	75/25	72/28	74/26	67/33	66/34

Reference Stats:

	July	Aug.	Sep.	Oct.	Nov.	Dec.
Visitors	3710	3311	4292	3456	3103	3230
Computer Users	111	94	111	117	95	119
Ref Questions	568	664	295	540	534	431
Computer Help	48	29	44	46	24	42
Days Open	25	25	29	30	27	28
Non-Library events	1	3	1	4	3	5
Study Room Use	25	36	27	28	26	30
Exam Proctoring	0	0	0	0	0	0
Last Year's Visitors	3487	3954	3641	3083	2552	3068

Program Stats:

	July	Aug.	Sep.	Oct.	Nov.	Dec.
0-5 Programs	11	5	11	12	9	8
0-5 Attendance	258	118	251	287	221	174
6-11 Programs	18	8	3	2	5	4
6-11 Attendance	442	290	60	36	70	101
12-18 Programs	3	6	7	8	5	10
12-18 Attendance	32	96	458	138	153	312
Adult Programs	15	14	22	29	21	15
Adult Attendance	205	235	293	380	262	186
General Programs	3	4	3	1	1	0
General Attendance	403	498	92	20	77	0

At the Library	41	31	33	44	33	23
Offsite	2	2	3	1	0	0
YS Offsite	7	4	10	5	5	13
Virtual	0	0	0	2	3	1
YS Virtual	0	0	0	0	0	0

Out-of-system cards have historically been made available to folks who reside outside of Albany or Rensselaer County to allow courtesy access. At this time, we do not charge a fee for these cards, however, many UHLS libraries do, ranging from \$50/year to \$150/year. These fees have been determined in different ways, e.g. Bethlehem charges in line with a resident's tax contribution. Many of these fees were determined before cost-per-circ materials needed to be considered. I suspect that some out-of-system (OOS) cardholders shop around for the best value. Some options:

1. Charge based on what our tax payers pay per year: low end - \$150, which would likely be cost-prohibitive
2. Charge based on what it would cost if someone maximized their cost-per-circ access - \$250 (this is alarming)
3. Charge a modest amount but restrict access to all digital content – this would take some assistance from UHLS to create a new barcode prefix, etc., to prevent access. Most surrounding libraries have access to our Libby collection through the Reciprocal Lending Agreement with their home library card, so for most folks, this would really only mean no Kanopy, no Hoopla.
4. A 2-tiered system: one that comes with digital access, and one that does not – This could create friction if we decide to roll back Hoopla or Kanopy
5. Not issue new OOS cards, allow the current cardholders to expire and then do not renew.

Note: VPL currently has 26 OOS cardholders, 7 of whom used their cards in December.

Personnel Report:

Nothing to report.

Friends of the Library Meeting Report:

The January meeting was canceled. Next meeting is scheduled for Monday, February 2nd.

Equity Committee Report:

Voorheesville Public Library submitted the following modules:

- Facilities

- Organizational Culture & Leadership

Next meeting: TBD

Treasurer's Report:

November

Operating Checking Account: Ending Balance \$8,579.46

Opening Balance: \$175,186.25

Receipts: \$420.50

Disbursements: \$167,027.30

Expansion Checking Account: Ending Balance \$22,986.14

Opening Balance: \$22,986.14

Money Market Account: Ending Balance \$1,907,226.74

Opening Balance: \$1,903,862.38

Receipts: \$3,364.36

Donation Checking Account: Ending Balance \$22,497.27

Opening Balance: \$22,497.27

Debit Card Account: Ending Balance \$1,977.25

Opening Balance: \$1,977.25

Total Funds: \$1,963, 266.86

December

Operating Checking Account: Ending Balance \$64,934.43

Opening Balance: \$8,579.46

Receipts: \$160,636.80

Disbursements: \$104,281.83

Expansion Checking Account: Ending Balance \$22,986.14

Opening Balance: \$22,986.14

Money Market Account: Ending Balance \$1,750,378.71

Opening Balance: \$1,907,226.74

Receipts: \$3,151.97

Disbursements: \$160,000.00

Donation Checking Account: Ending Balance \$22,536.50

Opening Balance: \$22,497.27

Receipts: \$39.23

Debit Card Account: Ending Balance \$1,977.25

Opening Balance: \$1,977.25

Total Funds: \$1,862,813.03

Warrants:

12/18/2025	45520	CDPHP	402.01
12/18/2025	45521	Christina Menetti	9.86
12/18/2025	45522	Deborah Sternklar	52.68
12/18/2025	45523	Demco Inc.	76.94
12/18/2025	45524	Erin Hammond	50.00
12/18/2025	45525	Habitat Garden Design	2,530.00
12/18/2025	45526	HGNS INC	4,187.75
12/18/2025	45527	Industrial Appraisal Company	300.00
12/18/2025	45528	Ingram Library Service	356.87
12/18/2025	45529	John Love	577.50
12/18/2025	45530	Lisa Mary DiDonna McGrail	85.00
12/18/2025	45531	Metroland Business Machines	277.17
12/18/2025	45532	Midwest Tapes	23.24
12/18/2025	45533	OverDrive Inc	35.20
12/18/2025	45534	ShelterPoint Life Insurance Company	1,417.65
12/18/2025	45535	Ten Eyck Group	3,361.00
12/18/2025	45536	Village of Voorheesville	50.00
12/18/2025	45537	Ebsco	2,630.82
12/18/2025	45538	Ingram Library Service	73.04
01/12/2026	45539	Highmark BSNENY	4,606.00
01/12/2026	45540	MVP Health Care	2,694.62
01/12/2026	45541	CDPHP	402.01
01/12/2026	45546	Amanda Sternklar	275.00
01/15/2026	45547	Brodart Co. PA	163.74
01/15/2026	45548	Butler Rowland Mays	3,250.00
01/15/2026	45549	Capital EAP	225.00
01/15/2026	45550	Charlotte R Prior	15.99
01/15/2026	45551	Daves Glass Inc.	495.00
01/15/2026	45552	Doyle Security Systems Inc	185.49
01/15/2026	45553	Hannaford	153.70
01/15/2026	45554	HGNS INC	3,187.25
01/15/2026	45555	Ingram Library Service	1,788.37

01/15/2026	45556	Jessica Burns	300.00
01/15/2026	45557	John Love	594.00
01/15/2026	45558	Kanopy	87.00
01/15/2026	45559	Kind Performing Arts	50.00
01/15/2026	45560	Midwest Tapes	26.99
01/15/2026	45561	OverDrive Inc	40.74
01/15/2026	45562	Staples Inc and Subsidiaries	37.34
01/15/2026	45563	Sweet Sprig	600.00
01/15/2026	45564	The Walters Co.	1,095.00
01/15/2026	45565	TMobile	172.20
01/15/2026	45566	Tracey Stalteri	13.95
01/15/2026	45567	Upper Hudson Library System	9,580.16
01/15/2026	45568	Verizon	31.49
01/15/2026	45569	Village of Voorheesville	50.00
			<u>\$46,617.77</u>
			<u>\$46,617.77</u>
TOTAL			\$46,617.77