

**MINUTES
VOORHEESVILLE PUBLIC LIBRARY
BOARD OF TRUSTEES MEETING
28 JULY 2025**

Attending: President Sarah Brunt, VP Marielle McKasty-Stagg, Linda Conway, Georgia Gray, Laura Lamberton, and Sarah Clark, clerk

Remote Access:

Excused:

Absent:

Others Attending: Tracey Pause, Lynn Kohler

Call to Order: 7:03 p.m.

Public Comments: None

CONSENT AGENDA

- Minutes for the June 23 regular board meeting
- July 2025 Directors report
- July 2025 Personnel report
- July Equity Challenge report
- June 30, 2025 Treasurer's report
- June 17 – July 24, 2025 Warrants

MOTION (MMS)SECOND (LC) PASSED UNANIMOUS: TO ACCEPT THE 28 JULY 2025 CONSENT AGENDA AS PRESENTED.

OLD BUSINESS

Federal Changes

Sarah C. had nothing new to report but will keep the trustees updated as needed.

Albany County Health Benefit Consortium

Sarah C. reported that she met with the consortium, and the library is still on course to join their health insurance group. Sarah C. will keep the trustees updated as needed.

Historic Map

Sarah C. reported that she has set up a meeting with Village representatives to discuss the historic map. Her meeting is this week, and she will keep the trustees updated as needed.

Cyber Insurance

Sarah C. reported that she has spoken with other library directors about cyber insurance and she feels that it is a necessary step at this time. The trustees discussed this and all agreed this was a positive preventive step. Sarah C. will make the necessary arrangements and will keep the trustees updated as needed.

Tutoring Plan

Sarah C. reported that she has plans to discuss this topic with her fellow library directors. She has already done some research into how other libraries handle this issue but will continue to explore various ideas. The trustees discussed several ideas, but nothing was decided. Sarah C. will keep the trustees updated as needed.

NEW BUSINESS

By-Laws revision

Sarah C. reported that some by-law revisions should be considered soon, due in part to the change in the length of term for the trustees, and the need for a continuous board president year-round. The trustees discussed this but felt they all wanted to do more research before making any changes. A decision was made to have an ad hoc meeting immediately before the start of the next scheduled board meeting in September.

Mission Statement revision

The trustees discussed this new business, and a decision was made to add it to the agenda for the ad hoc meeting in September.

Board Ground rules

The trustees discussed this new business, and a decision was made to add it to the agenda for the ad hoc meeting in September.

ANNUAL ORGANIZATIONAL MOTIONS

Consent Agenda

- To designate the ALTAMONT ENTERPRISE as the official newspaper.
- To designate TD BANK as the official bank.
- To designate THE BONADIO GROUP as the outside auditor.
- To designate ADAM STUMP as treasurer to the Board of Trustees.
- To designate PAYLOCITY as payroll provider.
- To authorize the library to establish a petty cash fund of \$310.
- To authorize the financial officer of the director to approve the bi-weekly warrants.
- Meetings will generally be held on the fourth Monday of the Month, with special meetings or adjustments called as needed.

MOTION (MMS) SECOND (GG) PASSED UNANIMOUS: TO ACCEPT THE CONSENT AGENDA FOR THE ANNUAL ORGANIZATIONAL MOTIONS AS PRESENTED.

Holiday Closing List

The trustees discussed the 2026 Holiday Closing list.

MOTION (MMS) SECOND (LC) PASSED UNANIMOUS: TO ACCEPT THE 2026 HOLIDAY CLOSING LIST AS PRESENTED.

OFFICER NOMINATIONS

- Sarah Brunt was nominated for president by Linda Conway and seconded by Georgia Gray.
- Linda Conway was nominated for vice president by Georgia Gray and seconded by Sarah Brunt.

A vote will be taken at the September board meeting.

COMMITTEE ASSIGNMENTS

After some discussion, Sarah B. decided the committee trustee membership as follows:

- Finance: Sarah B., Linda C.
- Policy: Sarah B., Georgia G.
- Personnel: Marielle M-S., Georgia G.
- Facilities: Marielle M-S., Laura L.

PUBLIC COMMENT

No public comment.

A special ad hoc meeting will be held at 6:30 p.m., Monday, September 22.

The next regular meeting of the board will be Monday, September 22, at 7:00 p.m.

MOTION (MMS) SECOND (GG) PASSED UNANIMOUS: TO ADJOURN AT 7:55 P.M.