

Voorheesville Public Library
Board of Trustees Monthly Meeting
19 May 2025 7:00 p.m.

Meeting Called by: Sarah Brunt, President

Attendees: Marielle McKasty-Stagg, Vice-President, Linda Conway, Georgia Gray;
Laura Lamberton; Sarah Clark, Clerk

Others Attending: Tracey Pause, Assistant Director; Lynn Kohler, Administrative
Assistant

Excused:

1. Meeting Call to Order by President.
2. Opportunity for the public to be heard (Limit of 3 minutes)
3. Consent Agenda (5 minutes)

- Minutes of Regular Board Meeting
- Director's Report
- Personnel Report
- Treasurer's Report
- Warrants

Action: The Board of Trustees approves the consent agenda as presented if no items require exclusion.

4. Old Business
 - a. Friends of the Library Report
 - b. Equity Challenge Report
 - c. Strategic Plan Report
 - d. Federal Changes updates
 - e. Renovation/Friends of the Library Reception Update – 5/28/25
 - f. Albany County Health Benefit Consortium Update
 - g. June meeting Board Training with Mary Fellows
5. New Business
 - a. Budget Presentation
6. Opportunity for the public to be heard (Limit of 3 minutes)

Next Board Meeting:

Monday, June 23, 2025, 7:00 p.m.

Renovation Celebration, Wed., May 28, 5:30-7:30 p.m.

7. Adjournment

Director's Report

Circulation Stats:

2024-2025	July	Aug.	Sep.	Oct.	Nov.	Dec.	Jan.	Feb.	Mar.	Apr.
Physical	6926	6756	5943	4809	4080	4272	5347	5469	6496	6176
OverDrive	2627	2495	2452	2439	2554	2560	2733	2530	2612	2657
Hoopla	283	257	260	243	255	253	284	285	301	286
Kanopy	60	50	104	103	74	127	90	95	104	57
Total	9896	9558	8759	7594	6963	7212	8454	8379	9513	9176
Last Year's Totals	9720	9490	8548	9,397	8987	8413	9417	8998	9087	8479
Physical vs. Digital	70/30	70/30	68/32	63/37	59/41	59/41	58/42	65/35	68/32	67/33
Last Year's Physical vs. Digital	75/25	75/25	72/28	74/26	67/33	66/34	67/33	67/33	69/31	69/31

Reference Stats:

	July	Aug.	Sep.	Oct.	Nov.	Dec.	Jan.	Feb.	Mar.	Apr.
Visitors	3487	3954	3641	3083	2552	3068	3613	3226	4278	3766
Computer Users	149	168	162	53	44	92	103	98	153	116
Ref Questions	580	321	290	456	497	329	784	631	656	559
Computer Help	25	30	46	58	16	19	32	40	39	31
Days Open	26	26	28	30	26	29	29	25	31	29
Non-Library event	0	0	1	0	0	0	3	1	2	2
Study Room Use	29	28	23	3	16	18	19	24	31	32
Exam Proctoring	0	0	1	1	1	2	0	0	0	1
Last Year's Visitors	3907	3966	3479	3594	2671	2614	3129	3750	3495	3116

Program Stats:

	July	Aug.	Sep.	Oct.	Nov.	Dec.	Jan.	Feb.	Mar.	Apr.
0-5 Programs	10	7	12	7	8	7	11	11	13	12
0-5 Attendance	258	160	277	140	163	143	242	188	269	253
6-11 Programs	12	7	1	0	3	4	4	5	8	5
6-11 Attendance	489	185	4	0	46	58	72	93	136	168
12-18 Programs	12	8	3	3	5	5	12	13	14	8
12-18 Attendance	101	30	218	26	157	128	297	62	61	243
Adult Programs	10	14	19	14	12	13	19	18	20	15
Adult Attendance	126	229	264	287	153	126	190	217	357	178
General Programs	3	2	1	1	0	2	2	1	2	4
General Attendance	108	64	20	30	0	19	23	83	120	149
At the Library	30	28	31	7	7	16	41	40	50	36
Outreach	2	4	4	7	3	4	0	0	0	0
YS Outreach	9	6	6	7	12	11	7	8	7	8
Virtual	0	0	0	4	5	0	0	0	0	0
YS Virtual	2	0	0	0	1	0	0	0	0	0

Update for Renovation Celebration

New 3D Printer

New shed update

Update on historic map

Map is at Williamstown Conservation Center; estimate will be emailed in 2-3 weeks.

UHLS Annual Dinner – June 11, 5:30 p.m. at Brown's Rev Hall, Troy, NY.

Mad Dash has been nominated for Youth and Family Services Program of the Year

RSVP by June 3

Bill Payment List **VOORHEESVILLE PUBLIC LIBRARY** April 26-May 15, 2025

L0200 BANK ACCOUNTS
L200.10 TD BANK-OPERATING

Date	Num	Vendor	Amount
05/06/2025	45226	Highmark BSNENY	4,174.16
05/06/2025	45227	Kristen Heyde	50.00
05/06/2025	45228	Claire Marcus	50.00
05/06/2025	45229	U.S. Postal Service	502.40
05/06/2025	45230	CDPHP	1,076.81
05/08/2025	45231	TMobile	200.90
05/08/2025	45232	Kanopy	65.00
05/08/2025	45233	Repeat Business Systems	1,490.00
05/08/2025	45234	Adam Stump	125.00
05/08/2025	45235	MPLC	177.86
05/08/2025	45236	Hannaford	20.75
05/08/2025	45237	World Awareness Children's Museum	119.00
05/08/2025	45238	Cheney Library	17.00
05/08/2025	45239	Verizon	31.46
05/08/2025	45240	Midwest Tapes	104.21
05/08/2025	45241	OverDrive Inc	1,690.58
05/08/2025	45242	SCHS	65.00
05/08/2025	45243	Baker & Taylor Books	403.69
05/08/2025	45244	Staples Inc and Subsidiaries	179.98
05/08/2025	45245	Upper Hudson Library System	3,133.00
05/08/2025	45246	Baker & Taylor Books	317.15
05/08/2025	45247	Baker & Taylor Books	556.40
05/15/2025	EFT	JP Morgan Chase Bank NA	6,071.74
Total for L200.10 TD BANK-OPERATING			\$20,622.09
Total for L0200 BANK ACCOUNTS with sub-accounts			\$20,622.09

TOTAL

\$20,622.09

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TREASURER'S REPORT -
For April 30, 2025

The summary shown below reflects individual bank account balances.

<u>Operating Checking Account</u>	TD Bank # XXXXXX5373	Ending Balance:	\$ 14,971.61
<u>Expansion Checking Account</u>	TD Bank # XXXXXX5381	Ending Balance:	\$ 19,777.54
<u>Money Market Account</u>	TD Bank # XXXXXX5399	Ending Balance:	\$ 1,315,892.15
<u>Donation Checking Account</u>	TD Bank # XXXXXX5406	Ending Balance:	\$ 22,949.05
<u>Debit Card Account</u>	TD Bank # XXXXXX4672	Ending Balance:	\$ 1,977.25
		Total Funds:	\$ 1,375,567.60

<u>OPERATING ACCOUNTS</u>					
OPENING BALANCE	CHECKING	CAPITAL	MONEY MARKET	DONATION	DEBIT CARD
RECEIPTS	\$ 40,996.79	\$ (10,222.46)	\$ 1,423,247.66	\$ 22,958.31	\$ 1,977.25
DISBURSMENTS	\$ 82,825.30	\$ 30,000.00	\$ 2,644.49	\$ 46.18	\$ -
ENDING BALANCE	\$ 108,850.48	\$ -	\$ 110,000.00	\$ 55.44	\$ -
	\$ 14,971.61	\$ 19,777.54	\$ 1,315,892.15	\$ 22,949.05	\$ 1,977.25
		Total Funds:			\$1,375,567.60

Submitted to Library Board of Trustees and entered as a part of the minutes of the Board meeting:

<u>Date</u>	<u>Treasurer</u>
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