

Voorheesville Public Library
Board of Trustees Monthly Meeting
23 June 2025 7:30 p.m.

Meeting Called by: Sarah Brunt, President

Attendees: Marielle McKasty-Stagg, Vice-President, Linda Conway, Georgia Gray,
Laura Lamberton; Sarah Clark, Clerk

Others Attending: Tracey Pause, Assistant Director

Excused:

1. Meeting Call to Order by President.
2. Opportunity for the public to be heard (Limit of 3 minutes)
3. Consent Agenda (5 minutes)

- Minutes of Regular Board Meeting
- Director's Report
- Personnel Report
- Treasurer's Report
- Warrants

Action: The Board of Trustees approves the consent agenda as presented if no items require exclusion.

4. Old Business
 - a. Friends of the Library Report
 - b. Equity Challenge Report
 - c. Strategic Plan Report
 - d. Federal Changes updates
 - e. Albany County Health Benefit Consortium Update
 - f. Historic Map/Need for MOA with Village

5. New Business
 - a. DLD Construction Grant – 2026
 - b. Cyber insurance

c. Tutoring Plan for 2025-2026

6. Opportunity for the public to be heard (Limit of 3 minutes)

Next Board Meeting: Monday, July 28, 2025, 7:00 p.m.

7. Adjournment

Director's Report – 6/23/2025

New Scotland Business Network(?)

I attended the Monday, 6/16 meeting of the NSBN (name still TBD). They are planning an event Saturday, 8/23. How the library will participate is also TBD.

Rail Trail Wi-Fi Expansion

I've met twice with Spectrum and Doug LaGrange to coordinate providing wi-fi at the Hilton Barn Park. I think there will be several opportunities for the library to partner with the town to do outreach and programming at the barn.

Farmers Market

The library's first day at the FUMCV Farmers Market is 6/18. Maureen and I will be tabling and handing out materials for Adult Summer Reading.

Mezzanine Grant Project

Lea and I met with Meghan Brennan of BRM Architects on Tuesday, 6/17. The scope of the project will change to better suit the size of the collection. The hope is that we can include some significant improvements to the staff work areas in addition to improving the mezzanine.

Times Union

Librarians decided to keep the digital version of the TU for patrons (in-house and home use with library card). In addition, we'll be purchasing the paper copy, either daily, or Thu./Sun. starting July 1. We haven't had the paper TU since before COVID.

Library Speakers Consortium

VPL will be providing access to the LSC starting September 1. This database allows our patrons to participate in virtual author talks hosted by bestselling fiction, nonfiction, and YA authors.

Circulation Stats:

2024-2025	July	Aug.	Sep.	Oct.	Nov.	Dec.	Jan.	Feb.	Mar.	Apr.	May
Physical	6926	6756	5943	4809	4080	4272	5347	5469	6496	6176	5782
OverDrive	2627	2495	2452	2439	2554	2560	2733	2530	2612	2657	2834
Hoopla	283	257	260	243	255	253	284	285	301	286	270
Kanopy	60	50	104	103	74	127	90	95	104	57	113
Total	9896	9558	8759	7594	6963	7212	8454	8379	9513	9176	8999
Last Year's Totals	9720	9490	8548	9,397	8987	8413	9417	8998	9087	8479	8156
Physical vs. Digital	70/30	70/30	68/32	63/37	59/41	59/41	58/42	65/35	68/32	67/33	64/36
Last Year's Physical vs. Digital	75/25	75/25	72/28	74/26	67/33	66/34	67/33	67/33	69/31	69/31	67/33

Reference Stats:

	July	Aug.	Sep.	Oct.	Nov.	Dec.	Jan.	Feb.	Mar.	Apr.	May	Jun
Visitors	3487	3954	3641	3083	2552	3068	3613	3226	4278	3766	3709	
Computer Users	149	168	162	53	44	92	103	98	153	116	116	
Ref Questions	580	321	290	456	497	329	784	631	656	559	555	
Computer Help	25	30	46	58	16	19	32	40	39	31	35	
Days Open	26	26	28	30	26	29	29	25	31	29	28	
Non-Library event	0	0	1	0	0	0	3	1	2	2	1	
Study Room Use	29	28	23	3	16	18	19	24	31	32	31	
Exam Proctoring	0	0	1	1	1	2	0	0	0	1	2	
Last Year's Visitors	3907	3966	3479	3594	2671	2614	3129	3750	3495	3116	3081	

Program Stats:

	July	Aug.	Sep.	Oct.	Nov.	Dec.	Jan.	Feb.	Mar.	Apr.	May	Jun	
0-5 Programs	10	7	12	7	8	7	11	11	13	12	11		109
0-5 Attendance	258	160	277	140	163	143	242	188	269	253	252		2345
6-11 Programs	12	7	1	0	3	4	4	5	8	5	5		54
6-11 Attendance	489	185	4	0	46	58	72	93	136	168	147		1398
12-18 Programs	12	8	3	3	5	5	12	13	14	8	7		90
12-18 Attendance	101	30	218	26	157	128	297	62	61	243	47		1370
Adult Programs	10	14	19	14	12	13	19	18	20	15	18		172
Adult Attendance	126	229	264	287	153	126	190	217	357	178	173		2300
General Programs	3	2	1	1	0	2	2	1	2	4	3		21
General Attendance	108	64	20	30	0	19	23	83	120	149	144		760
At the Library		30	28	31	7	7	16	41	40	50	36	38	
Outreach		2	4	4	7	3	4	0	0	0	0	0	
YS Outreach		9	6	6	7	12	11	7	8	7	8	6	
Virtual		0	0	0	4	5	0	0	0	0	0	0	
YS Virtual		2	0	0	0	1	0	0	0	0	0	0	

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TREASURER'S REPORT -
For May 31, 2025

The summary shown below reflects individual bank account balances.

<u>Operating Checking Account</u>	TD Bank # XXXXXX5373	Ending Balance:	<u>\$ 76,490.92</u>
<u>Expansion Checking Account</u>	TD Bank # XXXXXX5381	Ending Balance:	<u>\$ 19,777.54</u>
<u>Money Market Account</u>	TD Bank # XXXXXX5399	Ending Balance:	<u>\$ 1,158,442.34</u>
<u>Donation Checking Account</u>	TD Bank # XXXXXX5406	Ending Balance:	<u>\$ 23,008.22</u>
<u>Debit Card Account</u>	TD Bank # XXXXXX4672	Ending Balance:	<u>\$ 1,977.25</u>
		Total Funds:	<u>\$ 1,279,696.27</u>

OPERATING ACCOUNTS

	<u>CHECKING</u>	<u>CAPITAL</u>	<u>MONEY MARKET</u>	<u>DONATION</u>	<u>DEBIT CARD</u>
OPENING BALANCE	<u>\$ 14,513.11</u>	<u>\$ 19,777.54</u>	<u>\$ 1,315,892.15</u>	<u>\$ 22,949.05</u>	<u>\$ 1,977.25</u>
RECEIPTS	<u>\$ 162,424.50</u>	<u>\$ -</u>	<u>\$ 2,550.19</u>	<u>\$ 59.17</u>	<u>\$ -</u>
DISBURSMENTS	<u>\$ 100,446.69</u>	<u>\$ -</u>	<u>\$ 160,000.00</u>	<u>\$ -</u>	<u>\$ -</u>
ENDING BALANCE	<u>\$ 76,490.92</u>	<u>\$ 19,777.54</u>	<u>\$ 1,158,442.34</u>	<u>\$ 23,008.22</u>	<u>\$ 1,977.25</u>
		Total Funds:			<u>\$1,279,696.27</u>

Submitted to Library Board of Trustees and entered as a part of the minutes of the Board meeting:

Date

Treasurer

Bill Payment List **VOORHEESVILLE PUBLIC LIBRARY** May 16-June 16, 2025

	Date	Num	Vendor	Amount
L0200 BANK ACCOUNTS				
L200.20 TD BANK-CAPITAL				
Total for L200.20 TD BANK-CAPITAL				10,341.04
L200.10 TD BANK-OPERATING				
	05/22/2025	20067	Accent Furniture	10,341.04
	05/22/2025	45248	Corner Gateway	131.00
	05/22/2025	45249	Highmark BSNENY	0.00
	05/22/2025	45250	Maureen Mooney	13.14
	05/22/2025	45251	Bonadio & Co, LLP	7,000.00
	05/22/2025	45252	Ten Eyck Group	0.00
	05/22/2025	45253	Deborah Sternklar	164.15
	05/22/2025	45254	Voorheesville Public Library- /DONATIONAC	11.41
	05/22/2025	45255	CDPHP	4,318.47
	05/22/2025	45256	John Love	627.00
	05/22/2025	45257	Staples Inc and Subsidiaries	116.16
	05/22/2025	45258	Village of Voorheesville	50.00
	05/27/2025	EFT	JP Morgan Chase Bank NA	35.75
	05/27/2025	45259	Highmark BSNENY	4,174.16
	05/27/2025	45260	Ten Eyck Group	1,055.00
	06/02/2025	EFT	JP Morgan Chase Bank NA	4,785.82
	06/05/2025	45261	TMobile	200.90
	06/05/2025	45262	Kanopy	121.00
	06/05/2025	45263	Adam Stump	112.50
	06/05/2025	45264	Habitat Garden Design	18,500.00
	06/05/2025	45265	John Love	495.00
	06/05/2025	45266	Jumping Bean Party Rental	599.00

06/05/2025 45267	Verizon	31.46
06/05/2025 45268	Brodart Co. PA	124.88
06/05/2025 45269	OverDrive Inc	3,752.11
06/05/2025 45270	Village of Voorheesville	50.00
06/05/2025 45271	Robinson's Hdwr & Garden	25.00
06/05/2025 45272	Historic Cherry Hill	50.00
06/05/2025 45273	NAPA Auto Parts	21.07
06/05/2025 45274	Baker & Taylor Books	906.92
06/05/2025 45275	Stanley Access Tech LLC	423.00
06/05/2025 45276	Baker & Taylor Books	510.75
06/05/2025 45277	Baker & Taylor Books	507.61
06/05/2025 45278	Baker & Taylor Books	569.91
06/05/2025 45279	Baker & Taylor Books	445.56
Total for L200.10 TD BANK-OPERATING		\$49,928.73
Total for L0200 BANK ACCOUNTS with sub-accounts		\$60,269.77
TOTAL		\$60,269.77