

**MINUTES
VOORHEESVILLE PUBLIC LIBRARY
BOARD OF TRUSTEES MEETING
28 APRIL 2025**

Attending: President Sarah Brunt, VP Marielle McKasty-Stagg, Georgia Gray, Linda Conway, Laura Lamberton, and Sarah Clark, clerk

Remote Access:

Excused:

Others Attending: Tracey Pause, Lynn Kohler, Theresa Ellis of The Bonadio Group

Call to Order: 7:00 p.m.

Public Comments: None

ANNUAL AUDIT: Theresa Ellis, Senior Accountant from Bonadio Group, presented the 2024 financial report to the trustees. Theresa highlighted several aspects of the annual audit. Bonadio Group has issued an unmodified opinion that the financial statements are presented fairly in accordance with GAAP. They did not identify any material weaknesses in internal controls over the library's financial reporting. No new accounting policies were adopted, and the application of existing policies did not change during the 2024 fiscal year. The trustees were pleased with the audit outcome.

CONSENT AGENDA

- Minutes for the March 24 regular board meeting
- April 2025 Directors report
- April 2025 Personnel report
- March 31, 2025 Treasurer's report
- March 14-April 25, 2025 Warrants

MOTION (MMS)SECOND (GG) PASSED UNANIMOUS: TO ACCEPT THE 28 APRIL 2025 CONSENT AGENDA AS PRESENTED.

COMMITTEE REPORTS

Finance: N/A

Personnel: N/A

Facilities: N/A

Policy: Trustee Georgia presented drafts of the Confidentiality Policy and the Public Comments Policy. The trustees discussed these drafts. No changes were made.

MOTION (LC) SECOND (LL) PASSED UNANAMOUS: TO ACCEPT THE CONFIDENTIALITY POLICY AND THE PUBLIC COMMENTS POLICY AS PRESENTED.

Georgia spoke about the next project for the policy committee which will be an outreach policy. She will work on a draft for the next policy committee meeting.

OLD BUSINESS

FOL

Tracey reported that the Friends of the Library still plan to open the Encore Books shed on Tuesday, May 6. they will have extended hours on the last Tuesday of the month.

Tracey reported that the Friends are still providing hospitality for the Thursday Afternoon Movie. The seniors are very happy with this.

Tracey reported that she and Sarah were invited to give their input into the type of bags the Friends should sell as a fundraiser.

Tracey reported that the Friends have passed their amended by-laws.

Tracey reported that the Friends do plan to attend the Renovation Celebration on Wednesday, May 28.

The next meeting of the Friends of the Library will be on Monday, May 5.

EQUITY COMMITTEE

Tracey reported that she and Sarah had submitted their first completed module to the Equity Committee. They are working on completing several more and making strides in other areas as well.

Tracey reported that the committee will be interviewing library directors that have completed their equity challenge, to hopefully get tips for libraries that may be struggling to reach their goals.

STRATEGIC PLAN

Sarah C. is working on the strategic plan in conjunction with the equity challenge, as they have several similar goals. She will give a report at the September meeting.

FEDERAL CHANGES UPDATE

Sarah C. reported that she will update the trustees on federal changes once the NY State budget is completed.

RENOVATION CELEBRATION

Sarah C. reported that a public invitation will be printed on the back of the budget mailer that will go out in the mail in early May. Sarah C. will also be sending out personalized invitations to people outside of the district mailing area, such as our local representatives, past FOL officers, and retired library employees. She will be sharing the current mailing list with the trustees so they can add names as needed. The trustees discussed these preparations and will explore more refreshment ideas.

HEALTH INSURANCE CONSORTIUM

Sarah C. presented a resolution to the trustees to give her authorization to act on behalf of the library in discussion with the Albany County Municipal Cooperative Health Benefit Plan. The trustees discussed this plan and agreed that it looks advantageous for the library.

MOTION (MMS) SECOND (LC) PASSED UNANIMOUS: TO AUTHORIZE DIRECTOR SARAH CLARK TO ENTER AN INTER-MUNICIPAL AGREEMENT WITH THE ALBANY COUNTY MUNICIPAL COOPERATIVE HEALTH BENEFIT PLAN FOR NEW YORK STATE SHARED MINICAPAL SERVICES.

NEW BUSINESS

Sarah C. reported that effective meetings training is now available with acting UHLS director Mary Fellows. The trustees discussed this and asked for more information. Sarah C. will investigate what dates are available, as well as the time requirements needed to accomplish this training.

PUBLIC COMMENT

No public comment.

The next regular meeting of the board will be Monday, May 19 at 7:00 p.m.

MOTION (GG) SECOND (MMS) PASSED UNANIMOUS: TO ADJOURN AT 7:50 P.M.