MINUTES
VOORHEESVILLE PUBLIC LIBRARY
BOARD OF TRUSTEES MEETING
12 JUNE 2024

Attending: Vice-President Sarah Brunt, Georgia Gray, Linda Conway, and Sarah Clark, clerk
Remote Access:
Excused: President Belinda Heckler, Marielle McKasty-Stagg,
Others Attending: Tracey Pause, Lynn Kohler
Call to Order: 5:10 p.m.
Public Comments: None

MOTION (LC) SECOND (GG) PASSED UNANAMOUS: TO ACCEPT THE MAY 20, 2024, REGULAR BOARD MEETING MINUTES AS PRESENTED.

DIRECTORS REPORT

Sarah C. reported that the trustees still need 2 hours of board training before the end of the calendar year. Sarah C. suggested the Open Meetings Law training, but no decisions were made.

Sarah C. reported that she would like to make index "cheat" cards for trustees and staff that will have important library statistics, such as square footage, year built, how many people does the library serve, etc. These are the types of questions staff are asked, but don't always have the answers to. The trustees discussed and thought this was a good idea, especially for new trustees.

Sarah C. reported that the Girl Scouts, as part of a project, made a small reading nook outside, at the front corner of the library. It is still a work in progress.

Sarah C. reported that the gardeners were here this past month to do some spring cleaning. She spoke with them about the front of the library, where many plants were removed during construction. They will be putting in new landscaping there in the fall, to allow the plants to winter over and come out stronger in the spring.

PERSONNEL REPORT

Sarah C. reported that she had received a resignation from Steve Geurds, one of the part-time librarians. Steve had been positioned to become the library archivist in a few weeks, but he has declined. Sarah C. and Tracey will be canvassing the current civil service list for a replacement. The trustees discussed this.

TREASURERS REPORT

MOTION (GG) SECOND (LC) PASSED UNANAMOUS: TO ACCEPT THE MAY 31, 2024 TREASURERS REPORT OF $81,955.14 IN THE OPERATING ACCOUNT, $1,310,570.53 IN THE MONEY MARKET ACCOUNT, $154,636.65 IN THE CAPITAL ACCOUNT, $22,598.67, IN THE DONATION ACCOUNT, 1,977.25 IN THE DEBIT CARD ACCOUNT.

WARRANTS

MOTION (LC) SECOND (GG) PASSED UNANAMOUS: TO APPROVE FOR PAYMENT WARRANT 11A AND 12 (MAY 13-JUNE 6, 2024). THE WARRANT IS FILED WITH THE OFFICIAL MINUTES OF THIS MEETING.

STRATEGIC PLAN

Will discuss next month.

FOL

Tracey reported that the Friends have elected Mollie Lampi as their President. Most of the other officers will stay in their position for now. Encore is scheduled to open on Tuesday, June 25 from 10 a.m. to 6 p.m. They plan to be open every Tuesday this summer. Details of the fall book sale have not been decided.

Tracey reported that the friends have started fundraising to replace the carpet throughout the library. We have a collection box at the front desk. Julie Ruhren is in charge of the fundraising.

EQUITY COMMITTEE

Tracey Pause reported that the equity committee has not yet met this month.

Finance: N/A

Personnel: N/A

Facilities: Sarah C. reported that some of the new furniture has arrived and been set up in the entryway. She also had a new light fixture installed in the study room that helps muffle the sound and gives better lighting.

Sarah C. reported that the NYS construction grant portal is now open. She is working with the architect to get the application ready. The architects are currently putting together bids for the collection and children's area.

Policy: N/A

OLD BUSINESS

Sarah C. reported that the change to term limits requires a resolution and a petition to the board of regents. The resolution must be approved by 75% of the board, so these documents will be reviewed at the July meeting. These are the last steps the library board needs to take before the petition is reviewed by the State.

NEW BUSINESS

The Voorheesville fire chief called Sarah C. to tell her that the school district passed a resolution to give the volunteer firemen a 10% exemption on their taxes and was hoping the library would follow suit. The trustees discussed this but will hold off on a motion until the full board meets. Meanwhile, Sarah C. will share a copy of the school resolution to see if it can be tailored to fit our needs.

The next meeting will be July 22 at 7 p.m.

MOTION (GG) SECOND LCB) PASSED UNANAMOUS: TO ADJOURN AT 5:35 P.M.