

**MINUTES
VOORHEESVILLE PUBLIC LIBRARY
BOARD OF TRUSTEES MEETING
22 April 2024**

Attending: President Belinda Heckler, Vice-President Sarah Brunt, Marielle McKasty-Stagg, Georgia Gray, Linda Conway, and Sarah Clark, clerk

Others Attending: Tracey Pause

Excused:

Call to Order: 7:08 p.m.

Public Comments: None

MOTION (MMS) SECOND (LC) PASSED UNANIMOUS: TO ACCEPT THE March 25, 2024, REGULAR BOARD MEETING MINUTES AS PRESENTED.

DIRECTORS REPORT

Sarah C. reported that we have one candidate for the library board

Sarah C. reported that we are finalizing programs for the Summer Reading Program.

Registration will open on a Monday 3 weeks before the events. The new scheduling and calendar software is scheduled to roll out for September.

PERSONNEL REPORT

Nothing to report

TREASURERS REPORT

MOTION (SB) SECOND (GG) PASSED UNANAMOUS: TO ACCEPT THE MARCH 2024 TREASURERS REPORT OF \$29,055.32 IN THE OPERATING ACCOUNT, \$1,542,870.33 IN THE MONEY MARKET ACCOUNT, \$177,401.92 IN THE CAPITAL ACCOUNT, \$22,297.55 IN THE DONATION ACCOUNT, \$1,977.25 IN THE DEBIT CARD ACCOUNT.

WARRANTS

MOTION (LC) SECOND (MMS) PASSED UNANAMOUS: TO APPROVE FOR PAYMENT WARRANT . THE WARRANT IS FILED WITH THE OFFICIAL MINUTES OF THIS MEETING.

STRATEGIC PLAN

It was brought up about a community calendar. Is there a way we can have a community calendar. Belinda suggested a meeting at the library with various groups for a conversation to see if it is doable.

FOL

The annual meeting is scheduled for June 3 at 6:30 pm in the community room. There is a chair for the carpet campaign. The FoL Board agreed to purchase the Keela Software for one year. Encore books open at the beginning of May.

EQUITY COMMITTEE

Nineteen libraries have signed up for the challenge.

Report from Equity Challenge Working Group: Tracey P. updated that the committee is working on Outreach and Marketing since these are specific to the library strategic plan. With the outreach plan, we would like to begin building more partnerships with the Islamic Center, local senior Center, The Legion and the Historical Society. Better marketing of no fines, auto renewal and work with the school to set up a drop-off location for books was also discussed. This could be helpful for students, teachers and administration. More marketing is needed for the library's home bound delivery service as well as exam proctoring.

As with the Marketing component we can highlight the diversity in our collection of social media posts, variety of book clubs and albums we have. A reader recommendation page was suggested. We would also use (alt text) to describe a video or picture if the post is displaying any imagery. Librarians while working at the information desk will help in following more diversity, equity and inclusion places to follow on our library social media page. We will also share such posts that we believe would be a good contribution to our social media page. Marketing will also begin using more authentic images.

Finance: N/A

Personnel: N/A

Facilities: Sarah C. reported that furniture has been ordered and it should arrive in about 3 months.

Policy: Sarah C. will reach out to set up a time for a policy meeting.

OLD BUSINESS

The community mailer was discussed, and all was good.

There is no new information for 78 Prospect Street property.

Sarah C. mentioned the trustee term limit and asked if she should move forward with UHLS and the State for revision of our 5 year term limit to 3 year term limit.

MOTION (LC) SECOND (SB) PASSED UNANIMOUS: TO ALLOW SARAH C. TO BEGIN THE PROCESS OF AMENDING THE TRUSTEE TERM LIMIT FROM 5 YEARS TO 3 YEARS.

NEW BUSINESS

None to report

MOTION (MMS) SECOND (LC) PASSED UNANAMOUS: TO ADJOURN AT 7:54 P.M.

