

**MINUTES
VOORHEESVILLE PUBLIC LIBRARY
BOARD OF TRUSTEES MEETING
15 MAY 2023**

Attending: Sarah Brunt, Marielle McKasty-Stagg, Linda Conway, and Sarah Clark, clerk

Remote Access: Alan Kowlowitz Excused: Belinda Heckler, President

Others Attending: Karen Klevanosky, FOL Treasurer

Call to order 7:02pm

No public comments.

REVIEW OF THE MINUTES:

MOTION (LC) SECOND (AK) PASSED: The April 24, 2023 meeting minutes were reviewed, and accepted.

DIRECTORS REPORT:

Sarah C. reported that the library statistics have been improving each month. She highlighted the increase in the tutoring session numbers and explained that they were from the addition of the new study room.

Sarah C. reported that Teen Services librarian Debbie Sternklar asked to share with the trustees a program she had facilitated for called Students Rebuild: Welcoming Refugees Challenge, sponsored by Jeff Bezos among others, in which students created 77 welcoming postcards for refugees. Sarah explained that it is called “artivism”, which is activism through art. 38 students of all ages participated through the library. Through this program, over \$1,000 was donated to several charities.

Sarah C. reported that the library now has, through UHLS, reciprocal licenses to the Mohawk Valley Library System, the Mid-Hudson Library System, and the Southern Adirondack Library System for any digital media available. Sarah C. explained that UHLS feels that the Upper Hudson libraries need to better promote instructions to patrons on how to request these materials. The Guilderland library and UHLS will be making a training video that will be available to all UHLS patrons.

Sarah C. reported that the 2023 Expedition had hit 10,000 visitors throughout the system. Voorheesville has had 540 Expedition visitors and are the third most-visited destination. The trustees discussed this.

Sarah C. reported that our Youth Services staff attended the Hudson Childrens Book Festival and the Youth Services section of NYLA at the Spring Conference. Adult Service librarians will be attending the US Book Show next month.

Sarah C. reported that NYLA is proposing some changes to their membership fees. The new fee schedule may not affect us, as we often must pay additional fees for part-time staff, and the new schedule would include them. The trustees discussed this.

Sarah C. reported that UHLS is sponsoring a team for the Workforce Challenge, and Voorheesville will be participating. They are also sponsoring an entry into the Albany Pride Parade, which is June 11. Staff will participate unless the rain date for Family Bicycling Day needs to be used.

PERSONNEL:

Sarah C. reported that UHLS asked all libraries for input for their UHLS annual report celebration pamphlet. Tracey and Sarah C. submitted responses to several questions. Their responses highlighted the importance of the library's front-line part-time and substitute staff. Their contributions to the workforce have allowed the library to have continuous service throughout the last few years.

TREASURER'S REPORT:

MOTION (MMS) SECOND (LC) ABSTAINED (AK) PASSED: TO ACCEPT THE APRIL 2023 TREASURER'S REPORT OF \$43,187.24 IN THE OPERATING ACCOUNT, \$378,733.61 IN THE CAPITAL ACCOUNT, \$1,266,665.09 IN THE MONEY MARKET ACCOUNT, \$21,873.43 IN THE DONATIONS ACCOUNT, \$1,604.19 IN THE DEBIT CARD ACCOUNT.

WARRANTS:

MOTION (AK) SECOND (MMS) PASSED: APPROVE FOR PAYMENT WARRANT 10A & 11 (COMBINED APRIL 21-MAY 5) OF \$17,343.21 FROM OPERATING FUNDS. SAID WARRANT IS FILED WITH THE OFFICIAL MINUTES OF THIS MEETING.

STRATEGIC PLAN:

Sarah C. reported that several questions were added to the program approval form. The questions were designed to gather information from the requesting librarian on how the program might fit in with our strategic plan. Staff member Jeanne Bianchine gathered the information into a pie chart, which Sarah C. shared with the trustees. The trustees discussed how this information can be used to benefit the community and local community organizations.

FRIENDS OF THE LIBRARY REPORT:

FOL Treasurer Karen Klevanosky reported that EncoreBooks! is now open.

KK reported that the friends are in good shape financially and are happy to fully fund any library program requests.

KK also reported that they are currently going through and updating the responsibilities of each board position.

The Friends next meeting, which is their annual meeting, will be at 6pm, Monday, June 5th.

EQUITY COMMITTEE:

No report

COMMITTEE MEETINGS:

Finance: Did not meet

Personnel: The committee discussed setting up a meeting after the vote, so a Doodle will go out Wednesday to talk about some of the benefits that have been discussed in the past.

Facilities: The committee has a Zoom meeting scheduled with Paul Mays on Thursday, May 25.

Policy: Did not meet

OLD BUSINESS:

Sarah C. reported that the agreement with CDTA is now between the attorneys. Sarah C. will follow up to see if there is any progress.

Sarah B. asked about the CDTA Cycle program. Sarah C. responded that we are outside the border for the program. The trustees discussed this and Sarah C. will look into it further.

NEW BUSINESS:

Sarah C. asked the trustees if they had gotten any questions on the library budget mailer that went out a few weeks ago. She also pointed out that the opening time for the vote had been changed by the school district after the mailer had been mailed. The trustees discussed this.

No public discussion No Executive session

Next Regular meeting will be held Monday, June 26, 2023.

MOTION (LC) SECOND (AK) PASSED: TO ADJOURN AT 7:40 P.M.

Respectfully Submitted, Sarah Clark, Clerk