

**MINUTES VOORHEESVILLE PUBLIC LIBRARY
BOARD OF TRUSTEES MEETING
24 April 2023**

Attending: Belinda Heckler, President; Sarah Brunt, Marielle McKasty-Stagg, Linda Conway, and Sarah Clark, clerk

Remote Access: Alan Kowlowitz

Excused:

Others Attending: Tracey Pause, Assistant Director

Call to order 7:04pm

No public comments.

Review of Minutes: M(LC) S(MMS) PASSED: The March 27, 2023 meeting minutes were reviewed, amended, and accepted.

DIRECTORS REPORT:

Sarah C. invited the trustees to the 62nd annual celebration of the Upper Hudson Library System on June 14th. Tracey and Sarah C. will be attending. The trustees discussed this and will let Sarah C. know their individual decisions.

Sarah C. reported that we have one candidate running, Georgia Gray, to fill the library trustee position that will be available due to Alan's end of term.

Sarah C. reported that she had just learned about a new village ordinance concerning outdoor concerts. She is following up with the village due to our plans to hold outdoor concerts on the lawn. The trustees discussed this,

Sarah C. reported that she had contacted the village to reserve the pickleball courts for this summer, but she has not heard back. She will follow up.

Sarah C. reported that screen free week is coming up. She is currently collaborating between the school district, Kiwanis, and the library. They are still looking for volunteers for the May 4 Unplugged Palooza.

Sarah C. followed up with the neighbor and explained that the library was not interested in sharing the cost of a fence for the property line.

Sarah C. reported that the next DLD grant cycle opens on June 1. Sarah C. has made a call to Paul Mays to collaborate with him on what the next stage of the construction grant would require. We did receive the closure check for 2019 grant.

Sarah C. reported that Michele, who is the Voorheesville rep for the 2023 Expedition program, said that VPL is the 3rd most visited Expedition library, to date. Our kick-off weekend was slightly altered due to staffing issues.

PERSONNEL:

Sarah C. reported that the committee is looking at staffing issues for the summer. The committee will have a better idea of available funding after the budget vote, May 16.

TREASURER'S REPORT:

MOTION (SB) SECOND (MMS) PASSED: TO ACCEPT THE MARCH 2023 TREASURER'S REPORT OF \$28,096.67 IN THE OPERATING ACCOUNT, \$362,740.61 IN THE CAPITAL ACCOUNT, \$1,757,979.96 IN THE MONEY MARKET ACCOUNT, \$21,822.67 IN THE DONATIONS ACCOUNT, \$1,606.19 IN THE DEBIT CARD ACCOUNT.

WARRANTS:

MOTION (AK) SECOND (LC) PASSED: APPROVE FOR PAYMENT WARRANT 9A & 10(COMBINED MARCH 18 – APRIL 20) OF \$10,645.60 FROM OPERATING FUNDS. SAID WARRANT IS FILED WITH THE OFFICIAL MINUTES OF THIS MEETING.

STRATEGIC PLAN:

Sarah C. will report on the Strategic Plan at the May meeting.

FOL:

Tracey reported that the Friends of the Library sent out the membership mailing slightly earlier than usual, to allow it to include the Encore! books schedule. They have been accepting book donations on the few days that they have been open. The official opening will be May 2, and it will be open through the beginning of September. They will close in time to get ready for the annual fall book sale.

Tracey reported that the Friends are in the process of updating officer descriptions, which were not updated when they did the bylaws.

The Friends are looking at the cost of updating the Jane Salvatore award plaque, or possibly getting a new one.

Posters and schedules have been posted throughout the community for Encore! books.

The next meeting will be Monday, May 1 at 6:30 p.m.

Linda inquired about the book discussion books that are funded by the Friends. Tracey explained that this donation is requested by the library every year. This donation subsidizes the cost to the patron for a finite number of books.

EQUITY COMMITTEE:

Tracey reported the Equity Committee is working on sending out tasks to all of the libraries. The hope is that each library will want to take on as many of the initiatives as they can. Tracey and Sarah C. have discussed having VPL be a test library. The roll out will be sometime in September. The next meeting is this Thursday.

COMMITTEE MEETINGS:

Finance: Did not meet

Personnel: Will meet after the budget vote.

Policy: Did not meet

OLD BUSINESS:

Sarah C. reported that we will be using a different printing company this year. The mailing was too small for Mailworks, so we will be using Accuprint.

Sarah C. reported that this week's Enterprise should have information about the upcoming budget vote. Absentee ballots are available now.

Sarah C. reported that she has gotten a response from the attorney concerning the CDTA request. Sarah C. also asked the library insurance rep to look over the contract and was told by Ten Eyck that there is some concern about the current coverage. The trustees discussed these updates.

NEW BUSINESS:

No new business

No public discussion No Executive session
Next Regular meeting will be held Monday, May 15, 2023.

MOTION(SB) SECOND (MMS) PASS: TO ADJOURN AT 7:30 P.M.

Respectfully Submitted, Sarah Clark, Clerk