

Appropriate Use of Technology Policy

I: Purpose

Voorheesville Public Library recognizes and supports the importance of access to electronic information. The Library provides access to the internet via a wired cable network inside the library building, as well as a wireless (wifi) network inside the library building, throughout its parking lot, and at access points in the Village (e.g. Rail Trail Parking and Pavilion). The network may be accessed by hardware provided by the library, or by personal wifi-enabled devices. It is the Library's goal to provide uninterrupted service to the internet, however, high demand, reliability of technology, and other factors may affect the delivery of the service. For these reasons, the library cannot guarantee the availability of internet service.

II: Definitions

"Network" means either or both the wired and/or wireless networks.

"Hardware" means the public workstation computers, lending laptops, hotspots, or other electronic devices that may connect to the library network.

III: Expectations

Information found on the internet may not be accurate, authoritative, factual, timely, or useful. Users should be aware that some material available on the internet may be defamatory, libelous, or potentially offensive. The Library is not responsible for the content, quality, validity, or currency of any information the library did not create.

Parents or legal guardians are responsible for deciding what library materials and resources are appropriate for their minor children. As with other library resources, supervision or restriction of a child's access to the internet is the responsibility of the parent or legal guardian.

Library users accept responsibility for any personal information that is sent out through its network. Communications shared through the network should not be considered secure, and could potentially be intercepted by a third party.

Library users accept responsibility to obey all local, state, and federal laws when using the network, including, but not limited to copyright, fraud, obscenity, and privacy legislation. Library users must acknowledge that unauthorized reproduction, transfer, or use of material access through the network may be a criminal offense under the United States Copyright Law.

Library users shall not attempt to violate the integrity of any information available on the network or any systems accessible through the network. Library users shall neither attempt to access secured files or systems, nor cause any obstruction of use through actions such as consuming large amounts of system resources.

Any software, apps, extensions, or files downloaded to library workstations are automatically removed when the user's session ends by logging off. Personal storage devices, such as USB flash drives cannot be used on library staff computers.

Library users shall not use the network or hardware to invade the privacy of others. They shall not use the network or hardware in any manner that is disruptive to other patrons.

Library users shall not make any attempt to damage hardware or software.

The Library may restrict the amount of time a patron may use hardware.

Failure to abide by the terms of this policy may result in suspension of network privileges. If appropriate, the Library may also pursue criminal prosecution.