

MINUTES
VOORHEESVILLE PUBLIC LIBRARY
VIRTUAL BOARD OF TRUSTEES MEETING
22 March 2021

Attending: Bryan Richmond, President; Alan Kowlowitz, Sarah Brunt, Janna Shillinglaw, Belinda Heckler, VP; and Sarah Clark, clerk

Others Attending: Tracey Pause, Assistant Director

Excused:

Call to order 7:03 pm

No public comments

Review of Minutes: 22 February 2021 and 6 March 2021 minutes adopted as presented.

DIRECTORS REPORT:

Sarah C. reported on the upcoming summer reading program plans. The theme for SRP is Animals. This will be hybrid summer, with some classes virtual, some outdoors. We have partnered with the village for some programs, so there will be more space.

M(AK) S(SB) P: TO ACCEPT THE DIRECTORS REPORT AS PRESENTED.

Personnel: Nothing to report

TREASURER'S REPORT:

M (JS) S (BR) P: TO ACCEPT THE 22 MARCH 2021 TREASURER'S REPORT OF \$61,448.92 IN THE OPERATING ACCOUNT, \$258,505.58 IN THE CAPITAL ACCOUNT, \$1,140,659.91 IN THE MONEY MARKET ACCOUNT, \$23,485.83 IN THE DONATIONS ACCOUNT.

WARRANTS:

M (SB) S (JS) P: APPROVE FOR PAYMENT WARRANTS 8A AND 9 (COMBINED FEBRUARY 18-MARCH 17, 2021) OF \$24,526.37 FROM OPERATING FUNDS. SAID WARRANT IS FILED WITH THE OFFICIAL MINUTES OF THIS MEETING.

FOL: Tracey reported the next meeting of the Friends will be April 5. The goal is to have the sheds open for limited in-person browsing, following all covid guidelines.

The annual meeting date is June 7.

Janna reported on coordinating the (2) dedications for this summer.

Anti Racism Task Force:

Tracey reported that the virtual second learning circle is scheduled for the 20th of April for any staff that would like to join. The virtual project READY was announced and is open to the system. EBS will be helping with a larger author event, with the author of Driving while Black.

COMMITTEE REPORTS:

Finance: Did not meet

Personnel: Did not meet

Facilities: Belinda reported that the virtual committee met with Paul Mays and looked at different sketches for the front entrance project. No decisions were made.

Policy: Alan reported that they had a good discussion on fine free, as well as other aspects of the policy. Most items will be fine free, but not all.

M(AK) S(BH) P: TO ACCEPT THE UPDATED FINE POLICY AS PRESENTED WITH THE ADDITION OF GUIDELINES REGARDING THE WAIVING OF PAST FINES ON RETURNED ITEMS.

Strategic Planning: Did not meet

Covid-19 Update: Sarah C. reported that Library staff became eligible for covid vaccines last week, and there was a mass vaccination event at the Times Union Center. Because people seem to have some ill effects after the second shot, we will be postponing our rollout of new covid rules until the following Monday, April 19. We will be allowing up to 5 people into the Library at a time, following all covid rules.

ANNUAL REPORT: The trustees reviewed the Annual Report as submitted by the Director. Sarah C. pointed out that, while we were unable to hold the quantity of programs that we would normally hold due to covid, we were able to reach entire grade levels with the virtual programs that were held.

M(BR) S(JS) P: TO ACCEPT THE ANNUAL REPORT AS SUBMITTED.

BUDGET MESSAGE: The trustees discussed the current budget message that will be sent to residents.

M(JS) S(BR) P: TO ADOPT THE BUDGET MESSAGE AS PRESENTED, WITH THE REMOVAL OF “(GET IT? DIS...CARD)”.

Sarah C. will share the finished version with the trustees to better proof the final copy, before mailing.

NEW BUSINESS

Alan reported that he is looking for a letter of endorsement from the Library, for the Preservation League of New York. It is a non-government agency that is dedicated to historic and landscape preservation. Both the Town of New Scotland and the Village of Voorheesville are combining to request a grant. The trustees discussed his request. It was decided that Alan would customize the endorsement letter, to better highlight the Library's connection.

M(AK) S(SB) P: TO HAVE THE LIBRARY ENDORSE THE PRESERVE NEW YORK GRANT BEING APPLIED FOR BY THE TOWN OF NEW SCOTLAND AND THE VILLAGE OF VOORHEESVILLE.

No public comments.

No executive session.

Next meeting will be held on Monday, April 26

M(JS) S(BR) P: TO ADJOURN AT 8:10 pm

Respectfully Submitted,

Sarah Clark, Clerk