

MINUTES
VOORHEESVILLE PUBLIC LIBRARY
BOARD OF TRUSTEES BUDGET MEETING
March 7, 2020

Attending: Bryan Richmond, President; David Gibson, VP; Janna Shillinglaw, Belinda Heckler, and Sarah Clark, clerk

Others Attending: Tracey Pause, Assistant Director

Excused: Alan Kowlowitz, attending by call-in

Call to order 10:05 AM

No public comments

2020-2021 Budget Discussion

Director Sarah Clark presented data showing the tax growth rate factor and the estimated vs. actual tax rates from budget year 2019-2020. She then shared the graph showing the responses so far from the community survey showing strong support for library interior improvements. These were rationale for proposing a 2% tax levy increase to fund a budget line for furniture and fixtures. Discussion followed, including the upcoming capital projects, that are funded by the NYS DLD Construction Aid.

The Board did not request any changes to the proposed budget, and agreed to hold their vote to approve/deny at the next board meeting when all five members could be present.

Covid-19 Discussion

Sarah reported that many libraries have implemented precautionary measures to prevent the spread of COVID19. Sarah and Tracey have outlined steps to take in a phasing-in process based on the severity of the situation. At this time, the number of toys in the children's play area has been reduced so that they may be switched out and cleaned regularly. Staff are to immediately begin personal hygiene precautions, such as frequent hand washing to curb the spread. Programs will be cancelled or modified if they involve people in close proximity. Sarah and Tracey will be conducting an all-staff meeting to discuss these steps and next steps. Policy committee will meet to direct action during times of public health risks.

No Public comments

M(BR) S(JS) P: TO ADJOURN AT 12:20 PM

Respectfully Submitted,

Sarah Clark, Clerk