

MINUTES
VOORHEESVILLE PUBLIC LIBRARY
BOARD OF TRUSTEES MEETING
26 March 2018

Attending: Janna Shillinglaw, President; Bryan Richmond, Vice-president/treasurer; Clifford Erickson, David Gibson, J. Lance Moore, Tracey Pause, Gail Sacco, clerk

Others Attending:

Call to order 7:00 pm

The minutes of the meeting held on February 26, 2018 were presented to the Board and accepted without exception.

The minutes of the meeting held on March 10, 2018 were presented to the Board and accepted without exception.

M (DG) S (CE) P: MOTION TO AMEND MARCH 27, 2017 MINUTES TO INCLUDE 2017-2018 BUDGET ACCEPTANCE MOTION.

Gail Sacco shared that Julie Ann Fortran and the New Scotland Soccer Club donated the late Rod Fortran's extensive personal collection of soccer coaching books and coach, team, player biographies to the library. The collection will be made available to the public, and searchable by Rod's name.

Landscaper Jim Smith met with Library maintenance worker, Homer Warner about the FOL shed project to get a better idea of where the septic system is and where the landscaping can safely be done. Jim will also meet with Shed builder Tom Ernst later in the month. There has been no decision by the block company regarding a landscaping donation. The FOL has decided to use paving blocks, instead of asphalt, to landscape the area around the sheds. David Gibson reminded Gail Sacco that this will need to be maintained by the Library, to insure safety.

Bid packets for replacing the parking lot went out the week of March 19. A general contractors meeting will be held this coming March 31. Lance Moore will be representing the Board. Bids are due by April 18 and a decision to accept or not will be made after references are checked.

Petitions for the open trustee position are now available at the circulation desk.

FINANCIALS

M (JS) S (CE) P: TO TRANSFER \$500 FROM THE BOOKS LINE ACCOUNT TO THE AV LINE ACCOUNT.

M(CE) S (BR) P: TO TRANSFER \$50 FROM THE BOOKS LINE ACCOUNT TO THE SPECIAL PROGRAMS LINE ACCOUNT.

Gail Sacco shared a google document concerning the Strategic Plan with the trustees. She was unable to share with J. Lance Moore, and so will make paper copies available for him.

WARRANTS:

M (JS) S (CE) P: APPROVE FOR PAYMENT WARRANT 8A (FEBRUARY 27-28) OF \$2,248.63 FROM OPERATING FUNDS. SAID WARRANT IS FILED WITH THE OFFICIAL MINUTES OF THIS MEETING.

M (JS) S (JLM) P: APPROVE FOR PAYMENT WARRANT 9 (MARCH 1-26) OF \$31,263.05 FROM OPERATING FUNDS. SAID WARRANT IS FILED WITH THE OFFICIAL MINUTES OF THIS MEETING

M (BR) S (DG) P: TO APPROVE PAYMENT FOR THE FOLLOWING PROGRAMS:

TEEN TECH CODING, \$96; CRAFTS FOR LEARNING, \$375; FARMER MINOR & DAISY, LLC, \$200; MAD SCIENCE, \$220; ROBERT RIVEST, \$350; JASON REILLY, \$400.

David Gibson requested that expected attendance numbers for these be included starting next month.

TREASURERS REPORT

M (JS) S (CE) P: TO ACCEPT THE FEBRUARY 28, 2018 TREASURER'S REPORT OF \$71,508.44 IN THE CHECKING ACCOUNT, \$250,492.54 IN THE BUILDING ACCOUNT, \$836,504.66 IN THE MONEY MARKET ACCOUNT AND \$20,375.98 IN THE DONATIONS ACCOUNT.

Cliff inquired about earning interest on accounts. Gail Sacco promised to look into this and have information for next month.

David Gibson requested that the Profit & Loss statement would include the percentage of the budget year that it covers.

M (JS) S (BR) P: TO ACCEPT THE ANNUAL REPORT AS PRESENTED.

David Gibson inquired if the school district might have more current population information than the 2012 census that was correctly used for the annual report. Gail will find out for the next board meeting.

NEW BUSINESS:

The Board discussed the 2018-19 Budget.

M (DS) S (CE) P: TO LOWER THE CAPITAL FUND TO \$26,610 FROM \$42,000.

M (CE) S (DS) P: TO ADOPT A BUDGET OF \$1,171,500 FOR THE FISCAL YEAR BEGINNING July 1, 2018 AND ENDING JUNE 30, 2019.

M (DS) S (CE) P: TO ADJOURN THE MEETING AT 9:40 PM.

Respectfully Submitted,

Gail Alter Sacco, Clerk