

MINUTES
VOORHEESVILLE PUBLIC LIBRARY
BOARD OF TRUSTEES MEETING
24 April 2017

Attending: Janna Shillinglaw, President; Bryan Richmond, Vice-president/treasurer; David Gibson, Lance Moore, Tracey Pause, Gail Sacco, clerk

Others Attending:
Excused: Clifford Erickson,

Call to order 7:05 pm

The minutes of the meeting held on March 27, 2017 were presented to the board and accepted without exception.

ADMINISTRATIVE REPORTS:

DIRECTOR'S REPORT: The bike Fixit has been installed. Suggested sign locations about the Fixit at the original end of Albany County bike trail, the new pavilion and on Prospect St. by the #1 shed.

The 2017-18 budget, provides additional summer support for the summer reading program. This will allow the youth services librarians to devote more of their time to outreach. Sacco reported that the week long summer reading programs for the younger students are filling quickly. The maker space for teens is filling more slowly. There are several large programs planned in addition to the weeklong programs. These include a big truck day, carnival day and star lab evening.

Gail Sacco reported that the March programs, including the egg incubation/hatching program, were well attended. This includes both the youth programs and adult programs.

The Trustees were happy to learn the Friends of the Library have received their 501(c)3 designation and are now considered a non-profit.

The library is upgrading the security/firewalls to allow the new Mondopad to communicate with the www. David Gibson asked about library access filters and Gail explained the Library did not filter access to internet sites. If a problem or problem behavior occurs, it is dealt with on an individual basis according to library policy.

J. Lance Moore asked about the credit fee information that Bryan Richmond had asked about at the last meeting. Bryan interjected that he had received the financials on that from Stacy Cohen. Bryan shared the specifics of that information and ended by saying he was satisfied with the numbers, but feels this should be checked annually.

J. Lance Moore also asked about the energy audit information that had been requested at the February meeting. He was informed that NYSERTA and National Grid no longer offer free energy audits for commercial properties. He said that he would speak with a contact and get further information.

The trustees and clerk discussed the new agenda format and made several changes.

PERSONNEL: Library Clerk Christal O'Connor has resigned. Civil Service has informed Gail Sacco that a new Clerk list will be released on June 14. In the interim, Sacco said that the library will be instituting some temporary procedures to maintain quality services. These include doing a trial for a single point of service in the library reading room.

TREASURER'S REPORT:

M (JLM) S(DG) P: TO ACCEPT THE MARCH 31, 2017 TREASURER'S REPORT OF \$50,150.71 IN THE CHECKING ACCOUNT, \$250,492.54 IN THE BUILDING ACCOUNT, \$707,036.84 IN THE MONEY MARKET ACCOUNT AND \$19,316.44 IN THE DONATIONS ACCOUNT.

WARRANTS:

M (JS) S (JLM) P: APPROVE FOR PAYMENT WARRANT 8A (FEBRUARY 24-28) OF \$0.00 FROM OPERATING FUNDS. SAID WARRANT IS FILED WITH THE OFFICIAL MINUTES OF THIS MEETING.

M (JS) S(JLM) P: APPROVE FOR PAYMENT WARRANT 9 (MARCH1-27) OF \$35,156.04. SAID WARRANT IS FILED WITH THE OFFICIAL MINUTES OF THIS MEETING.

M (JS) S (JLM) P: APPROVE FOR PAYMENT WARRANT 9A (MARCH 28-31) OF \$0.00 FROM OPERATING FUNDS. SAID WARRANT IS FILED WITH THE OFFICIAL MINUTES OF THIS MEETING.

M (JS) S(JLM) P: APPROVE FOR PAYMENT WARRANT 10 (APRIL1-24) OF \$25,701.12. SAID WARRANT IS FILED WITH THE OFFICIAL MINUTES OF THIS MEETING.

The profit and loss statement for July 2016 through March 2017 was presented to the board and accepted without exception.

M(DG) S(BR) P: TO APPROVE PAYMENT FOR THE FOLLOWING PROGRAMS: \$250, RACE & THE CONSTITUTION (S. HAIMOWITZ); \$200 RACE AND THE CONSTITUTION (B.VAUGHAN); \$124 HERBAL TEAS FROM YOUR GARDEN; \$96 TEENS WHO SCRATCH.

The Trustees expressed concern about exceeding the 2% tax cap. However, the figures in the budget are estimates because property assessments are not established until August and unexpected circumstances outside of the Board of Trustees' control may affect the taxes. Consequently, the Trustees resolved the following:

MBR) S(JS) P: WHEREAS, THE ADOPTION OF THE 2017-18 BUDGET FOR THE VOORHEESVILLE PUBLIC LIBRARY MAY REQUIRE A TAX LEVY INCREASE THAT EXCEEDS THE TAX CAP IMPOSED BY STATE LAW AS OUTLINED IN GENERAL MUNICIPAL LAW SECTION 3-C ADOPTED IN 2011, AND

WHEREAS, GENERAL MUNICIPAL LAW SECTION 3-C EXPRESSLY PERMITS THE LIBRARY BOARD TO OVERRIDE THE TAX LEVY LIMIT BY A RESOLUTION APPROVED BY A VOTE OF SIXTY PERCENT OF QUALIFIED BOARD MEMBERS, NOW THEREFORE BE IT

RESOLVED, THAT THE BOARD OF TRUSTEES OF THE VOORHEESVILLE PUBLIC LIBRARY VOTED AND APPROVED TO EXCEED THE TAX LEVY LIMIT FOR 2017-18 BY AT LEAST THE SIXTY PERCENT OF THE BOARD OF TRUSTEES AS REQUIRED BY STATE LAW ON 24 APRIL 2017.

OLD BUSINESS: FY1718 Budget: Gail Sacco shared 2017-18 budget brochure that will be mailed to school district residents. The Trustees noticed that, when their pictures were removed from the brochure, their names were also removed and did not appear anywhere else in the packet. The trustees would like to have their names included in the 2018-19 packet.

NEW BUSINESS: Gail Sacco told the Trustees that some family and personal health issues will impact her presence at the Library over the next few months. In her absence, Tracey Pause will be handling the day to day issues. The trustees assured her that she need not concern herself with Library problems and to focus on what is important.

(M)BR (S)JS P: Meeting Adjourned 8:50 p.m.

Respectfully Submitted,

Gail Alter Sacco, Clerk