

MINUTES
VOORHEESVILLE PUBLIC LIBRARY
BOARD OF TRUSTEES MEETING
27 March 2017

Attending: Janna Shillinglaw, President; Bryan Richmond, Vice-president/treasurer; J. Lance Moore, Clifford Erickson, David Gibson, Gail Sacco, clerk

Others Attending:

Excused:

Call to order 7:05 pm

The trustees discussed the budget and mailing message. Because their pictures are being removed from the budget message, they would like them to be on the library website instead. Some grammatical issues were circled on the message draft, but the message itself was not changed.

Gail Sacco informed the board that the firewall and public computer management system need to be updated. The funds for this are available and will come out of this budget year.

Gail told the trustees that Andrew, Jim and Lesa have been working on adding more information based content rather than program marketing content to the Library Facebook page. This has increased our clicks and likes.

The Friends of the Library have submitted the paperwork for the 501(c)3 tax-exempt certification. The trustees are hopeful this submission will be successful.

Performers and Programming:

M (CE) S (BR) P: TO APPROVE \$400 PAYMENT FOR THE MiSci STAR LAB PROGRAM.

MINUTES:

M(DG) S(JS) P: TO APPROVE THE MEETING MINUTES OF 27 FEBRUARY 2017, WITH THE FOLLOWING ADDED TO THE EXECUTIVE SESSION PARAGRAPH: "ATTORNEY ROBERT SCHOFIELD WAS ASKED TO JOIN THE TRUSTEES IN EXECUTIVE SESSION".

The minutes of the meeting held on March 11, 2017 were presented to the board and accepted without exception.

Bryan Richmond asked for a progress report about the credit card fees. How much are they, how often are we billed, how much income are we receiving from accepting credit cards? Gail Sacco said she would look into this.

TREASURER'S REPORT:

M (JS) S(JLM) P: TO ACCEPT THE FEBRUARY 28, 2017 TREASURER'S REPORT OF \$36,581.37 IN THE CHECKING ACCOUNT, \$250,492.54 IN THE BUILDING ACCOUNT, \$826,843.43 IN THE MONEY MARKET ACCOUNT AND \$19,238.99 IN THE DONATIONS ACCOUNT.

The profit and loss statement for July 2016 through February 2017 was presented to the board and accepted without exception.

M(CE) S(JLM) P: TO ADOPT A BUDGET OF \$ 1,171,500 FOR THE YEAR BEGINNING ON JULY 1, 2017 AND ENDING ON JUNE 30, 2018.

Gail reported that Christal O'Connor, a library clerk, has resigned from her position. Since the civil service list is aging out due to a change in the ranking systems on the part of the state. Consequently, the current list will be allowed to expire and a new list will be issued sometime in the future. The clerk positions will remain vacant until a new list is issued.

David Gibson shared his idea to have the Library own an IR camera, for patrons to use in home energy assessments. Janna expanded this with the thought that we should include a survey offering 5 choices for new services/equipment on a Bookworm mailing, to allow patrons to choose which "one" service they would like added to the Library.

It was decided that a public comments section should be added to the end of the agenda.

The Board went into Executive Session at 8:30 p.m.

The Board left Executive Session at 8:40 p.m.

(M)CE (S)JLM P: Meeting Adjourned 8:40 p.m.

Respectfully Submitted,

Gail Alter Sacco, Clerk