

MINUTES
VOORHEESVILLE PUBLIC LIBRARY
BOARD OF TRUSTEES MEETING
7 November 2016

Attending: Janna Shillinglaw, President; Bryan Richmond, Vice-president/treasurer; David Gibson, Cliff Erickson, Lance Moore, Gail Sacco, clerk

Others Attending: Alan Walther, CPA, The Bonadio Group

Call to order 7:03 pm

Gail Sacco introduced Alan Walther, CPA, The Bonadio Group. Alan reviewed the completed draft auditors report. The library received a clean report, with no questionable findings or costs. The net pension liability for the library is well funded at 90.7%. The financial report is available on the library website.

M(CE) S(LM) P: TO ACCEPT THE JUNE 30, 2016 FINANCIAL STATEMENTS AND INDEPENDENT AUDIT REPORT AS PRESENTED.

DIRECTOR'S REPORT

Programs and Services: Gail Sacco reported the weekly movies program attendance is rising.

The FOL book sale in September doubled their usual income this year and they are looking to add another shed for book storage. They are also debating the need for a 501c(3) designation and Trustee Brian Richmond has offered to assist them with the paperwork, The FOL is doing well, thanks to the leadership of Sherry Burgoon and Patty Miller. They have developed a large, reliable volunteer base.

Dennis Sullivan held a large, very well attended program on Thomas Merton.

Gail Brown hosted a program entitled *The Things Our Fathers Saw*, with author Matthew Rozell, There were 90+ attendees.. It was also noted that Gail Brown is now on the Community School Foundation board.

Gail Sacco would like to do some programs on diversity within the community. The library is co-sponsoring presentation by a female Muslim educator with the Methodist Church. The trustees would like to be kept abreast of, and discuss this, when more information is available. Gail explained the library would not be coordinating or financing this, but supporting and advertising. In relation to this, Debbie Sternklar is working with the school district on incorporating diversity and tolerance into tween/teen programs.

Gail Sacco reported the Go Pros are ready to be loaned.

Gail Sacco went over the Saturday statistics sheet, which is attached to these minutes. The trustees were very impressed in the increase of usage, based on the numbers. They would like to talk about increasing hours further.

Maker Space: David Gibson reported the makerspace tools have been moved to the middle school basement. He is in the process of donating them to the district. This will allow the district insurance to cover their use. The Board of Education is still very interested and supportive of sharing the management of a makerspace with the library. David would like the library to look at templates on how to run a makerspace. The district is looking at joint municipal agreements with documentation defining responsibility. Gail Sacco will be contacting Brian Hunt, Superintendent, at the High School. David explained the district would be running the student end and David would like the library to oversee the community access part.

Building: Gail Sacco reported the library had an issue with the sewer. We had some pipes replaced and a new line put in.

MA Schafer finished their part of the sidewalk/patio replacement. While the yard was dug up, we had them lay power lines, for future installation of light posts for the parking area. They also poured a slab for the bike fixit, which will be installed in the spring. Electrician Wayne Boyer has installed a new flood light on the #2 shed, to help better illuminate the parking area. Janna Shillinglaw commented that the front parking area still needs more lighting.

WARRANTS

M (DG) S(CE) P: APPROVE FOR PAYMENT WARRANT 4 (OCTOBER 1-31) OF \$109,301.62 FROM OPERATING FUNDS. SAID WARRANT IS FILED WITH THE OFFICIAL MINUTES OF THIS MEETING.

M (JS) S (CE) P: APPROVE FOR PAYMENT WARRANT 5 (NOVEMBER 1-7) OF \$30,855.01 FROM OPERATING FUNDS. SAID WARRANT IS FILED WITH THE OFFICIAL MINUTES OF THIS MEETING.

TREASURER'S REPORT:

M (DG) S(CE) P: TO ACCEPT THE SEPTEMBER 30, 2016 TREASURER'S REPORT OF \$151,542.95 IN THE CHECKING ACCOUNT, \$250,492.54 IN THE BUILDING ACCOUNT, \$200,242.21 IN THE MONEY MARKET ACCOUNT AND \$18,331.77 IN THE DONATIONS ACCOUNT.

M(CE) S(JS) P: TO APPROVE PAYMENT FOR THE FOLLOWING PERFORMERS: GEORGE STEELE and JANINE MURPHY.

Gail Sacco reported that she has received all tax monies and the checks have been deposited as required.

MINUTES:

The minutes of the meeting held on September 26, 2016 were presented to the board and accepted without exception

M(CE) S(LM) P: TO ADJOURN AT 8:37 P.M.

Respectfully Submitted,

Gail Alter Sacco, Clerk