

MINUTES
VOORHEESVILLE PUBLIC LIBRARY
BOARD OF TRUSTEES MEETING
18 April 2016

Attending: Janna Shillinglaw, president; Clifford Erickson, Lance Moore, Bryan Richmond, and Gail Sacco, Clerk. David Gibson attended by phone.

Others Attending: Tracey Pause, Assistant Director

Call to Order: 7:03 p.m.

DIRECTORS REPORT:

Gail Sacco gave the trustees information regarding the annual trustee dinner held at UHLS. The trustees agreed that it would be appropriate to have UHLS invite Sherry Burgoon as well. Gail also mentioned that she had nominated Gail Brown for an award regarding her 7-part program series on WWI: The Great War. Should this program be chosen as adult services program of the year, Gail Sacco would invite Gail Brown to attend the dinner as well.

We are now circulating ipads in-house.

We have a foreign exchange person volunteering at the library. Gaelle is here from France to improve her English Language vocabulary. She is volunteering at the library, for various programs, to become more comfortable with speaking English.

Circulation stats show a slight increase in usage. Ebooks stats are leveling off.

The program "Cooking with Machines" was so successful that librarian Debbie Sternklar will be repeating the program in May. She had a waiting list for the February program.

The Nina Crews Y5 program drew over 50 children. It was extremely popular and everyone had a fabulous time.

Interviews to replace Amy Pekar continue. There is one more person on the short list to be interviewed. Gail Sacco and Tracey Pause have been happy with the process to date and feel they will be able to hire someone with the necessary skills.

Gail Brown is the volunteer chairperson for the community bicycling day, Saturday, July 16.

Gail Sacco reported that she has emailed the committee for the Levy barn, to offer library assistance in any form needed. She has not heard back to date.

Gail has also been in contact with the Friends of the Rail Trail committee to offer library support as needed. She also spoke with someone about doing a storycorp, which was well received.

The Voorheesville Friends of the Library helped with the Village green day. The friends worked the book donation site and were able to collect many wonderful books for the annual FOL booksale in September. The friends will also be helping with the "Selma" program, this coming week.

Interesting Question of the month: One man asked about local history concerning the Hudson River front in Albany. He is gathering history for the Albany Yacht Club.

David Gibson reported, via phone, that he would be attending the trustee conference in May. He offered a ride to anyone that would be interested in riding with him.

Budget: Gail shared the draft budget brochure with the trustees. The brochure will be mailed to the public no later than May 6. The draft budget information was discussed.

M(JS) S(CE) P: TO ADOPT A BUDGET OF \$1,166,350 FOR THE YEAR BEGINNING ON July 1, 2016 AND ENDING ON JUNE 30, 2017.

Gail presented, for board approval, the 2016 Summer programs list, which listed presenters, and their fees, who would be performing at the library from now until June 30, 2016.

M (CE) S (BR) P: TO APPROVE WITHOUT EXCEPTION THE 2016 SUMMER PERFORMERS PRICE LIST AND TO PAY THEM AS LISTED. SAID LIST IS FILED WITH THE OFFICIAL MINUTES OF THIS MEETING.

Gail Sacco reported the internet contract with Time Warner will expire in early May. Prices were discussed. Bryan Richmond suggested going to a month-to-month basis for 2 months to sample how much of a difference going from 10mbs to 25mbs would make. If the difference in price is not significant (directors discretion), sample the 50 mbs instead. Gail Sacco would inquire of Time Warner if they have a one year contract.

Gail Sacco reported that Mary Hofelich has opened accounts at TD Bank in preparation of transferring library accounts in the near future. Gail explained to the trustees that, in order to insure no overdrafts from Keybank, a portion of money would need to be left at Keybank until such time as all outstanding bills have cleared.

M(CE) S(JS) P: TO ALLOW THE LIBRARY TO TRANSITION ALL FUNDS FROM KEYBANK TO TD BANK IN AN OPERATIONAL MANNER CONSISTANT WITH ACCEPTED BANKING PRACTICES TO INSURE SUFFICIENT BALANCES AS NEEDED, WITH SOME TRANSFERS BEING OVER \$10,000.

Tracey Pause has been talking with Indian Ladder in hopes of doing a program to highlight their recent craft beer production program. She would like to do a field trip to the hops fields and have a beer sampling taste test. She will keep the trustees informed of the progress.

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WARRANTS:

M (JS) S (CE) P: APPROVE FOR PAYMENT WARRANT 10 (APRIL 1-18) OF \$13,839.75 FROM

OPERATING FUNDS. SAID WARRANT IS FILED WITH THE OFFICIAL MINUTES OF THIS MEETING.

TREASURER'S REPORT:

M (JS) S(LM) P: TO ACCEPT THE MARCH 31, 2016 TREASURERS REPORT OF \$24,898.02 IN THE CHECKING ACCOUNT, \$10,492.54 IN THE BUILDING ACCOUNT, \$891,691.10 IN THE MONEY MARKET ACCOUNT AND \$19,743.19 IN THE DONATIONS ACCOUNT.

MINUTES:

The minutes of the meeting held on March 28, 2016 were presented to the board and accepted without exception

M (BR) S (CE) P: TO ADJOURN MEETING AT 8:10 P.M.

Respectfully Submitted,

Gail Alter- Sacco