

MINUTES
VOORHEESVILLE PUBLIC LIBRARY
BOARD OF TRUSTEES MEETING
22 FEBRUARY 2016

Attending: Janna Shillinglaw, president; Clifford Erickson, David Gibson, Lance Moore, Bryan Richmond, and Gail Sacco, Clerk.

Others Attending: Tracey Pause, Assistant Director

Call to Order: 6:40 p.m.

EXECUTIVE SESSION:

M (DG) S (JS) P: MOVE INTO EXECUTIVE SESSION TO DISCUSS EMPLOYMENT OF PARTICULAR PERSON(S).

The Board went into executive session.

M (BR) S (DG) P: MOVE OUT OF EXECUTIVE SESSION AT 7:25 P.M.

MINUTES: The minutes of the meeting held on January 25, 2016 were presented to the board.
M (DG) S (BR) P: TO APPROVE THE MEETING MINUTES OF JANUARY 25, 2016.

WARRANTS:

M (DG) S (BR) P: APPROVE FOR PAYMENT WARRANT 7A (JANUARY 25-31) OF \$12,025.30 FROM OPERATING FUNDS. SAID WARRANT IS FILED WITH THE OFFICIAL MINUTES OF THIS MEETING.

WARRANTS:

M (DG) S (BR) P: APPROVE FOR PAYMENT WARRANT 8 (FEBRUARY 1-22) OF \$12,874.22 FROM OPERATING FUNDS. SAID WARRANT IS FILED WITH THE OFFICIAL MINUTES OF THIS MEETING.

TREASURER'S REPORT:

The treasurer's report was presented to the board and accepted without exception.

DIRECTOR'S REPORT:

General discussion about the budget. The highlights discussed were programming, bandwidth and E-Readers. Programming is going well and we hope to continue this with the coming budget year. David mentioned that we don't have to be defined by our walls.

There are several policies which need to be updated and information will be sent out to Trustees. The policies which need to be updated include an Investment Policy, Ethics Policy and a Procurement Policy.

Publicity was discussed regarding how to better market the library and its services. Upcoming programs were discussed.

Voorheesville Public Library History is now on New York Heritage.

The new heaters in the entryway are helping. Thank you Lance for your help.

M (JS) S (DG) P: TO AUTHORIZE SUBMITTING THE NYS ANNUAL REPORT TO THE UPPER HUDSON LIBRARY SYSTEM.

The Strategic Plan was briefly discussed. Discussion will continue at a later date.

M (BR) S (LM) P: TO ADJOURN MEETING AT 8:40 P.M.

Respectfully Submitted,

Gail Alter- Sacco