

MINUTES  
VOORHEESVILLE PUBLIC LIBRARY  
BOARD OF TRUSTEES MEETING  
9 November 2015

Attending: Janna Shillinglaw, president, David Gibson, J. Lance Moore and Gail Sacco, Clerk .

Others Attending: Bryan Richmond, Clifford Erickson

Call to Order: 7:20 p.m.

Gail Sacco reviewed the attached 3D policy with the trustees. She explained this policy will be an evolutionary process and this is just a starting point.

M(DG) S(LM) P: TO ACCEPT THE 3D POLICY AS PRESENTED.

MINUTES: The minutes of the meeting held on October 19, 2015 were presented to the board and accepted as read.

WARRANTS:

M (DG) S (LM) P: APPROVE FOR PAYMENT WARRANT 4A (OCTOBER 20-31) OF \$12,677.59 FROM OPERATING FUNDS. SAID WARRANT IS FILED WITH THE OFFICIAL MINUTES OF THIS MEETING.

DIRECTOR'S REPORT:

Gail Sacco told the trustees that all 3 librarians enjoyed the NYS Library Association conference in Lake Placid.

Gail reminded the trustees about the Fahy coffee hour this month and requested that they make an effort to attend.

The library is looking at a new printer for the staff room, to replace the current 8 year old dell. Gail explained that up to \$3,000 is available in the budget and she is looking at the pros and cons of leasing/purchasing.

Gail told the trustees that she has hired a new assistant director, Tracey Pause. Tracey has been the director of the Hurley library for 9 years. She will be starting November 30.

M(LM) S(JS) P: TO APPOINT TRACEY PAUSE AS ASSISTANT DIRECTOR III OF THE VOORHEESVILLE PUBLIC LIBRARY. THIS IS A PROVISIONAL APPOINTMENT. PERMANENT APPOINTMENT IS DEPENDENT UPON RANK AFTER TAKING THE EXAM WHEN IT IS OFFERED.

Gail Sacco told the trustees that she is looking into opening the library one-half hour earlier in the morning. This would not necessitate any extended personnel hours and should not have any financial ramifications. She explained that she will ask for a motion at the December meeting.

Gail Sacco asked the trustees if they had been able to review the draft audit from last month and if there were any changes needed or questions before accepting it as final.

M(JS) S(DG) P: TO ACCEPT THE 2015 AUDIT FROM BONADIO AS PRESENTED.

Gail Sacco has had 2 meetings on Storycorp. A list of questions has been compiled. Gail got a suggestion for a sound recorder that retails for about \$150. She feels it will be a worthy investment for this project.

Harwood is not moving forward as quickly as the Storycorp project. Gail would like to invite the new district superintendent and principals for a round table, to talk about what they see as the future of the district. The trustees discussed various aspects of this project.

Janna discussed the volunteer party that had been planned for November. She said it has been temporarily moved to March 2016, but a permanent decision will be made early next year.

David Gibson asked for explanation of the decrease in the e-reader numbers this month. Janna suggested having some sort of a list available at the e-reader site, so patrons could more easily access each readers content. It was also suggested that if a book has a waiting list, perhaps a suggestion can be made to the patron about using an ereader instead.

Lance Moore and Gail Sacco decided to wait until early next year to discuss the sidewalk construction.

The trustees discussed library activities.

M(JS) S(LM) P: TO ADJOURN MEETING AT 8:45 P.M.

Respectfully Submitted,

Gail Alter Sacco, Clerk