

MINUTES
VOORHEESVILLE PUBLIC LIBRARY
BOARD OF TRUSTEES MEETING
21 September 2015

Attending: Janna Shillinglaw, president; Clifford Erickson, David Gibson, J. Lance Moore and Gail Sacco, Clerk.

Absent: Bryan Richmond

Others Attending: Sharon Miller

Call to Order: 7:10 p.m.

Resident Sharon Miller had offered to start a seed lending library at the library. She was invited to attend a BOT meeting to give more in-depth information. The board was interested in this idea and gave Ms. Miller the go ahead to begin this program at the library.

Gail Sacco shared a short slide-show re: the 2015 summer reading program. She also shared a book, "Village of Voorheesville Historical Records", put together by the archivist, Jim Corsaro. Mr. Corsaro published this using his own funds and donated the bound copies to the library. There is also a copy in the Village of Voorheesville and at the NYS Library.

MINUTES: The minutes of the meeting held on July 20, 2015 were presented to the board and accepted without exception. There was no August meeting.

TREASURER'S REPORT: The treasurer's report was presented to the board and accepted without exception.

WARRANTS:

M (JS) S (CE) P: APPROVE FOR PAYMENT WARRANT 1A (JULY 21-31) OF \$9,777.72 FROM OPERATING FUNDS. SAID WARRANT IS FILED WITH THE OFFICIAL MINUTES OF THIS MEETING.

WARRANTS:

M (JS) S (CE) P: APPROVE FOR PAYMENT WARRANT 2 (AUGUST 1-31) OF \$33,375.96 FROM OPERATING FUNDS. SAID WARRANT IS FILED WITH THE OFFICIAL MINUTES OF THIS MEETING.

WARRANTS:

M (JS) S (CE) P: APPROVE FOR PAYMENT WARRANT 3 (SEPTEMBER 1-21) OF \$10,898.66 FROM OPERATING FUNDS. SAID WARRANT IS FILED WITH THE OFFICIAL MINUTES OF THIS MEETING.

PROFIT & LOSS VS ACTUAL STATEMENT: David Gibson would like to know what percentage of the fiscal year we are in, in correlation to the current profit and loss budget vs. actual statement. Gail will have this number added to the report.

DIRECTOR'S REPORT:

Strategic Plan: As part of the collaborative community partnerships, Janna met with the new elementary Principal.

SRP: Kudos to Gail Brown and Debbie Sternklar on a great summer reading program, which incorporated many local people, to help broaden and strengthen our community partnerships. These programs positively impacted hundreds of families in our district.

New Software: At Amy Peker's suggestion, the library purchased two new products to analyze the use of our social media. When will enhance our statistics and the other will show our "hot spot" e.g. the places that our residents visit most on our website.

Gail Sacco told the board the librarians are trying to analyze how items are flowing from the library.

Gail told the BOT that she had received communication from NYS re: the tax cap and tax-cap resolution which the board had passed in July. The NYS efficiency plan requires that the tax cap will not be exceeded. The Trustees responded as follows:

(M) CE (S) DG P: THE BOARD IS AWARE OF AND COMMITTED TO THE NEW YORK STATE EFFICIENCY IN GOVERNMENT PROGRAM. WE STRIVE TO PRESENT A BUDGET UNDER THE STATE TAX CAP. HOWEVER, WE DO NOT CONTROL OUR TAX AND REVENUE STREAM.

IN THE EVENT THAT THERE IS AN ERROR OUTSIDE OF OUR CONTROL. FOR THIS REASON, THE FOLLOWING WAS PASSED.

Whereas, the adoption of the 2015-16 budget for the Voorheesville Public Library may require a tax levy increase that exceeds the tax cap imposed by state law as outlined in General Municipal Law Section 3-c adopted in 2011; and

Whereas, General Municipal Law Section 3-c expressly permits the library board to override the tax levy limit by a resolution approved by a vote of sixty percent of qualified board members; now therefore be it

Resolved, that the Board of Trustees of the Voorheesville Public Library voted and approved to exceed the tax levy limit for 2015-16 by at least the sixty percent of the board of trustees as required by state law on 2 March 2015.

Gail Sacco shared her desire to do aspirations exercises from November thru January 2016. The BOT agreed to assist in gathering up to 6 groups. Trustee Cliff Erickson has agreed to be the note taker for at least 2 of these meetings. Gail will develop program and email trustees more information.

Janna discussed the Volunteer reception that she will be hosting at the library on November 8, from 1-4 p.m.

M (DG) S (CE) P: RESOLVE TO INCREASE THE BUDGET BY \$350.00 FOR A DONATION FROM THE FRIENDS OF THE LIBRARY. THE MONEY WILL BE PUT INTO THE DONATIONS LINE AS INCOME AND THE PROGRAM LINE AS EXPENSE.

Book Sale: Gail Sacco reported the FOL annual fall book sale is done and was very successful. Gail will have more information at the October BOT meeting.

3-D printer Policy: The 3-D printer use policy was distributed and reviewed. The BOT would like more time to review the information and will table until the next meeting.

Sidewalk Project: Lance Moore informed the other trustees that he had been present at the sidewalk project bid opening. One firm had submitted a bid on time and another firm had faxed a bid later that day. Lance suggested putting this project off until spring, when weather should not be such a factor. Lynn will contact the 2 firms to share that information.

M(DG) S(CE) P: TO ADJOURN MEETING AT 9:25 P.M.

Respectfully Submitted,

Gail Alter Sacco, Clerk