

MINUTES
VOORHEESVILLE PUBLIC LIBRARY
BOARD OF TRUSTEES MEETING
17 NOVEMBER 2014

Attending: , Clifford Erickson, David Gibson, Bryan Richmond, Janna Shillinglaw, and Gail Sacco, Clerk .

Absent: Rob Kent

Others Attending: Nancy Meyers Preston, consultant; Sherry Burgoons, FOL president

MINUTES: The minutes of the meeting held on October 20, 2014 were presented to the board.
M (BR) S(CE) P: TO APPROVE THE MEETING MINUTES OF OCTOBER 20, 2014.

WARRANTS:

M (CE) S (DG) P: APPROVE FOR PAYMENT WARRANT 4A (OCTOBER 21-31, 2014) OF \$8,991.29 FROM OPERATING FUNDS. SAID WARRANT IS FILED WITH THE OFFICIAL MINUTES OF THIS MEETING.

WARRANTS:

M (CE) S (DG) P: APPROVE FOR PAYMENT WARRANT 5 (NOVEMBER 1-17, 2014) OF \$10,143.01 FROM OPERATING FUNDS. SAID WARRANT IS FILED WITH THE OFFICIAL MINUTES OF THIS MEETING.

TREASURER'S REPORT:

M (CE) S(DG) P: TO ACCEPT THE OCTOBER 31, 2014 TREASURERS REPORT OF \$33,274.65 IN THE CHECKING ACCOUNT, \$46,999.63 IN THE BUILDING ACCOUNT, \$1,225,004.85 IN THE MONEY MARKET ACCOUNT AND \$19,389.82 IN THE DONATIONS ACCOUNT.

DIRECTOR'S REPORT:

Roof– David Gibson reported he has spoken with Randy DeFranco, CTMale. Randy recommended a firm to scan the moisture level in the roof. Since this expense is well below the amount that needs to be put out to bid, David recommended the board accept Randy's recommendation.

M(CE) S(BR) P: TO ACCEPT RANDY DEFRANCO'S RECOMMENDATION OF A FIRM TO PERFORM THE ROOF MOISTURE SCAN.

PROGRAMS: We had an author visit, Luis Carlos Montalvan, which drew a large crowd of over 110 attendees. Parking was an issue.

Congratulations to Janna Shillinglaw, who hosted a community volunteer leadership program at the library. She had 26 attendees, from various groups throughout the district. Gail Sacco attended and met and spoke with many community activists. This is an important first step in connecting the various organizations and maintaining some type of calendar for community events.

FOL Bus Trip: The FOL bus trip on Dec. 6 has about 30 people signed up. Sherry Burgoon suggested that, while the trip may not be an actual fundraiser this year, she does feel that it is a great way to promote good relations between the library and the community. So as long as the trip breaks even, it will go on as planned.

Gail Sacco reported we have received a check for \$2,500 from Albany County.
M(CE) S(BR) P: RESOLVE TO INCREASE THE BUDGET BY 2,500 FOR MONIES DONATED BY ALBANY COUNTY TO PURCHASE A 3-D PRINTER. THESE FUNDS WILL BE PUT IN THE EQUIPMENT ACCOUNT (300-201).

Gail Sacco presented the trustees with the 2015 BOT meeting schedule. Janna Shillinglaw suggested the January 10 meeting should also be added to the schedule.

Strategic Planning: Consultant Nancy Meyers Preston presented the schedule for the strategic plan. Some important aspects of this strategy will be to: develop strategies for marketing and PR; programming; resource development; facilities location and leadership. A focus on gathering information will be an early goal. At the December meeting, Gail Sacco will invite trustees from other libraries to come in and speak with the trustees about their experiences with capital campaigns. At the January 10th meeting, Nancy feels we should have a working framework developed to guide the trustees.

Harwood Institute Aspirations: Gail Sacco led the group in an aspirations exercise, to assist with aiding the trustees in “turning outward” towards the community.

Adjourned at 9 pm.

M(BR) S(CE) P: to Adjourn at 9 pm

Respectfully submitted,

Gail Alter Sacco
Clerk