

MINUTES
VOORHEESVILLE PUBLIC LIBRARY
BOARD OF TRUSTEES MEETING
16 JUNE 2014

Attending: Robert Parmenter, Vice-President/Treasure, Clifford Erickson, David Gibson, Bryan Richmond, Janna Shillinglaw, and Gail Sacco, Clerk .

Absent: Rob Kent, President

Others Attending: Luke Berte, community resident

Meeting called to order 7:10 pm.

MINUTES: The minutes of the meeting held on May 19, 2014 were presented to the board.
M (DG) S(JS) P: TO APPROVE THE MEETING MINUTES OF MAY 19, 2014.

WARRANTS:

M (JS) S (BR) P: APPROVE FOR PAYMENT WARRANT 11A (MAY 19-31, 2014) OF \$14,417.73 FROM OPERATING FUNDS. SAID WARRANT IS FILED WITH THE OFFICIAL MINUTES OF THIS MEETING.

WARRANTS:

M (JS) S (BR) P: APPROVE FOR PAYMENT WARRANT 12 (JUNE 1-16, 2014) OF \$6,222.16 FROM OPERATING FUNDS. SAID WARRANT IS FILED WITH THE OFFICIAL MINUTES OF THIS MEETING.

TREASURER'S REPORT:

M (JS) S (BR) P: TO ACCEPT THE MAY 2014 TREASURER'S REPORT OF \$57,542.46 IN THE CHECKING ACCOUNT, \$46,999.63 IN THE BUILDING ACCOUNT, \$523,551.96 IN THE MONEY MARKET ACCOUNT AND \$19,129.82 IN THE DONATIONS ACCOUNT.

DIRECTOR'S REPORT:

The Trustees discussed the library statistics as they demonstrated use of the materials. Gail Sacco will examine the data more closely to ensure that the report presents all the relevant data. Circulation, for example, includes print circulation, ebook circulation, and inter-library loans that are read and used by the library's members.

Gail Sacco reported that the Village may be gifting its historical items to the library so that they can be preserved and also made available to local residents. Items include the following: some Presbyterian Church records, booklets/pamphlets about the village, a binder of maps (small maps), photo albums, a few copies of the Torch, and many photographs. The Trustees asked Sacco to keep an eye on the amount of time that these records take to process.

The New Scotland Kiwanis had donated \$550 to the library. This money will be used to fund the Luis Montalvan, veteran's program in November. Montalvan has written a best-selling book about the injuries he sustained in Afghanistan and the healing impact of his service dog, Tuesday. Montalvan will be at the library on Friday, November 7, 2014.

Personnel: The Library has hired a new page, Emily Biernacki.

M (JS) S (DG) P: TO APPOINT EMILY BIERNACKI AS A PAGE IN THE VOORHEESVILLE PUBLIC LIBRARY.

Roof – The Trustees discussed the proposals which they received for a construction manager for the roof and authorized the following:

M (DG) S(CE) P: TO AUTHORIZE THE DIRECTOR TO COMMIT UP TO \$15,000 TO CONTRACT WITH EITHER CT MALE OR CSARCH FOR MANAGEMENT OF THE ROOF PROJECT, INCLUDING THE DESIGN, THE BID PROCESS, AND THE SUPERVISION.

Strategic Plan: Janna Shillinglaw asked the trustees to review the proposal received by the next meeting.

Comments From the Public: Luke Berte has several concerns that he brought to the Trustees' attention. Berte was concerned that the budget was reduced this year—especially with some aspects of operations, such as personnel that rise over the 2% tax cap. He does not want to see the library's ability to maintain and grow services be jeopardized by budget cuts. Berte would have preferred that there was no budget cut this year.

The Trustees responded by explaining that the library's funding is with the community's money which impacts community resources. Since the current year's resources were higher than expected, the trustees decided to give the community some benefit while developing a strong library budget in FY 14-15. They also felt this would widen support for the library.

He also asked that the Board reconsider the decision to have only an electronic newsletter. The library needs to reach those people who do not presently use its services and Berte felt that seniors and others who still rely on print and are critical to the library's future would not be aware of all the library has. The lack of a print newsletter would diminish the library's community outreach and consequently its community support.

The Trustees will monitor the email newsletter closely and consider doing some print newsletters as well.

Finally Berte was concerned that the statistics presented in the budget do not accurately reflect the library's use. For example, the total number of attendees for Summer Reading Programs is more than the number of students in the school district and also more than the number of registered children.

Gail Sacco explained that because each program is separate and uses unique resources, the number of attendees is a cumulative number, not related to the number of registered participants.

There was agreement that all groups are concerned about the % of the community using the library and its services. And all wanted the library to meet as many people as possible.

Nominations: The Trustees nominated the following officers for FY 14-15:

Janna Shillinglaw, President Bryan Richmond, V.P./Treasurer

Meeting Change: Gail Sacco will be away in July. The Trustees rescheduled their next meeting to July 7.

M(CE) S(BR) P: TO ADJOURN MEETING AT 9:00 P.M. The next meeting will be on July 7, 2014 at 7 PM in the library.

Respectfully Submitted,

Gail Alter Sacco, Clerk