

MINUTES
VOORHEESVILLE PUBLIC LIBRARY
BOARD OF TRUSTEES MEETING
21 JANUARY 2014

Attending: Rob Kent, Robert Parmenter, David Gibson, Bryan Richmond, Janna Shillinglaw, Gail Sacco

Absent: Clifford Erickson

Others Attending: Rebecca Lubin

Call to Order 6:10 p.m.

MINUTES: The minutes of the meeting held on 18 November 2013 were presented to the board.
M (DG) S(JS) P: TO APPROVE THE MEETING MINUTES OF NOVEMBER 18, 2013.

MINUTES: The minutes of the meeting held on 25 November 2013 were presented to the board.
M (JS) S(BP) P: TO APPROVE THE MEETING MINUTES OF NOVEMBER 25, 2013.

WARRANTS:

M (BR) S (JS) P: APPROVE FOR PAYMENT WARRANT 5A (NOVEMBER 19-30) OF \$44,144.20 FROM OPERATING FUNDS. SAID WARRANT IS FILED WITH THE OFFICIAL MINUTES OF THIS MEETING.

WARRANTS:

M (JS) S (BR) P: APPROVE FOR PAYMENT WARRANT 6 (DECEMBER 1-31) OF \$31,224.23 FROM OPERATING FUNDS. SAID WARRANT IS FILED WITH THE OFFICIAL MINUTES OF THIS MEETING.

WARRANTS:

M (BP) S (JS) P: APPROVE FOR PAYMENT WARRANT 7 (JANUARY 1-21) OF \$32,246.65 FROM OPERATING FUNDS. SAID WARRANT IS FILED WITH THE OFFICIAL MINUTES OF THIS MEETING.

TREASURER'S REPORT:

M (JS) S(DG) P: TO ACCEPT THE NOVEMBER 2013 TREASURERS REPORT OF \$19,377.40 IN THE CHECKING ACCOUNT, \$46,999.63 IN THE EXPANSION ACCOUNT, \$1,003,383.00 IN THE MONEY MARKET ACCOUNT AND \$19,029.82 IN THE DONATIONS ACCOUNT.

TREASURER'S REPORT:

M (BR) S(JS) P: TO ACCEPT THE DECEMBER 2013 TREASURERS REPORT OF \$58,794.55 IN THE CHECKING ACCOUNT, \$46,999.63 IN THE EXPANSION ACCOUNT, \$883,462.31 IN THE MONEY MARKET ACCOUNT AND \$19,129.82 IN THE DONATIONS ACCOUNT.

DIRECTOR'S REPORT:

Gail Sacco showed the trustees the online trustee blog and gave them a packet with passwords, staff information and board meeting dates for 2014.

Gail spoke about the collection changes and the re-arranging that has been done in the library.

Minimum wage has gone up to \$8/ph, so the pages have received that increase.

Gail showed the trustees the winter reading club and asked that they post on it, and tell their friends and family to post on it.

Grandmas recipes – Jim has been busy at the library helping patrons. He is doing a program in February on saving family papers. He will be cataloguing some state archives, so he will be busy outside the library.

Gail Sacco spoke about the recent vandalism. It has not been cleaned off of the building yet and with the weather only getting colder, it doesn't look like it will be anytime soon.

Gail Sacco showed the trustees the online sign-up for the bookworm.

There is an annual trustee conference in May 2014. Let Gail know if you interested in attending and she will set it up.

Wednesday, February 26 is library advocacy day. Gail asked the trustees to attend if at all possible.

January 24 is open House with Pat Fahey. Again, Gail asked the trustees to attend if at all possible.

M(JS) S(DG) P: TO APPOINT DEBBIE STERNKLAR AS LIBRARIAN I AT THE VOORHEESVILLE PUBLIC LIBRARY, WITH A PROBATIONARY PERIOD.

M(BR) S(JS) P: TO APPOINT TIM FURGAL AS LIBRARY CLERK AT THE VOORHEESVILLE PUBLIC LIBRARY, WITH A PROBATIONARY PERIOD.

Strategic Planning: Janna reported that she feels the board may want to hire a consultant to help with directing the strategic planning. The board discussed this and would like to send multiple proposals to query consultants and get prices.

Year in Review: Gail Sacco provided the trustees with an information sheet highlighting happenings at the library in 2013.

FOL: The friends are slowly rebuilding their group, with Sherry Burgoon leading as president. Sherry has been working on the membership list and membership letters should be going out next month. The FOL are not as financially set as they have been in the past.

Profit & Loss: Gail Sacco went over the profit and loss sheet and it was discussed by the trustees.

Board Membership Number: Gail Sacco suggested that, with Bob Parmenter retiring and Stella Suib having resigned, the board may want to go back to a 5 member board.

Roof: Gail Sacco suggested using the \$40,000 tax overpayment to replace the roof. This money would be added to the grant monies already received. Several trustees would like to have more information on the repair. Gail will get that information prepared for the February board meeting.

Gail Sacco suggested checking with businesses that have a union, to see what type of increases they are getting this year.

Gail Sacco told the board that she would like to see two projects come to fruition:

- 1) The community room needs to be updated/renovated
- 2) The carpeting needs to be replaced throughout the building

The board would like more information about these projects in the coming months.

Meeting adjourned 8:30 p.m.