

MINUTES  
VOORHEESVILLE PUBLIC LIBRARY  
BOARD OF TRUSTEES MEETING  
PUBLIC BUDGET MEETING  
20 May 2013

Attending: Rob Kent, President, Robert Parmenter, Vice-President/Treasurer, Rebecca Pahl, Bryan Richmond, Janna Shillinglaw, Stella Suib and Gail Sacco, Clerk .

Call to Order at 7:05 p.m.

HEARING ON THE PROPOSED FY2013-2014 BUDGET: No one attended.

MINUTES: The minutes of the meeting held on April 15, 2013 were presented to the board.  
M (JS) S(BR) P: TO APPROVE THE MEETING MINUTES OF APRIL 15, 2013.

WARRANTS:

M (JS) S (SS) P: APPROVE FOR PAYMENT WARRANT 10A (APRIL 16-30, 2013) OF \$15,618.37 FROM OPERATING FUNDS. SAID WARRANT IS FILED WITH THE OFFICIAL MINUTES OF THIS MEETING.

WARRANTS:

M (JS) S (RP) P: APPROVE FOR PAYMENT WARRANT 11 (MAY 1-20, 2013) OF \$10,581.56 FROM OPERATING FUNDS. SAID WARRANT IS FILED WITH THE OFFICIAL MINUTES OF THIS MEETING.

TREASURER'S REPORT:

M (RCP) S(JS) P: TO ACCEPT THE APRIL 30, 2013 TREASURERS REPORT OF \$65,925.38 IN THE CHECKING ACCOUNT, \$1,099.63 IN THE BUILDING ACCOUNT, \$484,193.43 IN THE MONEY MARKET ACCOUNT AND \$18,889.82 IN THE DONATIONS ACCOUNT.

M(JS) S(RK) P: APPROVED MOTION TO GO INTO EXECUTIVE SESSION.

The board went into executive session at 6:35 p.m. to discuss the employment history of a particular individual.

M(RCP) S(SS) P: APPROVED MOTION TO COME OUT OF EXECUTIVE SESSION.

DIRECTOR'S REPORT:

Auditors: The board discussed the auditing firm who replied to our request for proposal.

M(BR) S(BP) P: APPROVED TO APPOINT THE BONADIO GROUP AS THE LIBRARY AUDITOR.

Budget Vote: Janna Shillinglaw will attend the vote count at the Middle School and report the results to Gail Sacco.

Building Repairs: We have had complaints about the pot holes in the parking lot. We are in the process of getting bids to repair and seal the parking lot. The front entrance was fixed by Albany County. They will be back to pave that section as well.

Classic Sheds will be moving the old shed to the back of the Prospect St. parking area. They have included this in their quote for a new shed. The new shed will be installed by July.

We have had our roof checked and it seems to be in good enough condition that we can wait for another year to replace it.

Employees: Julie Stump is retiring at the end of June.

We have exhausted the Assistant Director III civil service list and are now advertising for the position. It will be a provisional appointment.

Albany civil service is vetting our applicants for the Principal Library Clerk, to ensure they will qualify for the exam, if hired.

The 100<sup>th</sup> anniversary is coming up – need to decide what should be done to celebrate.

The nooks are being sorted so that mystery/thrillers, romance, and science fiction titles will each be placed on their own nook. We will be adding several more nooks as well, including a cooking collection nook which will include books, apps, and magazines.

M(SS) S(BP) P: APPROVED TO ADJOURN MEETING AT 8:00 P.M.

Respectfully Submitted,

Gail Alter Sacco, Clerk