

MINUTES
VOORHEESVILLE PUBLIC LIBRARY
BOARD OF TRUSTEES MEETING
17 DECEMBER 2012

Attending: Rob Kent, President, Robert Parmenter, Vice-President/Treasurer, Rebecca Pahl, Janna Shillinglaw, Rita Stein, Stella Suib and Gail Sacco, Clerk .

Absent: Bryan Richmond

Others Attending: Richard Ramsey and Michele Reilly

MINUTES: The minutes of the meeting held on October 15, 2012 were presented to the board. M (JS) S(RP) P: TO APPROVE THE MEETING MINUTES OF OCTOBER 15, 2012. The November 2012 meeting was cancelled.

WARRANTS:

M (RP) S (SS) P: APPROVE FOR PAYMENT WARRANT 4A (OCTOBER 16-31) OF \$8,238.15 FROM OPERATING FUNDS. SAID WARRANT IS FILED WITH THE OFFICIAL MINUTES OF THIS MEETING.

WARRANTS:

M (RP) S (SS) P: APPROVE FOR PAYMENT WARRANT 5 (NOVEMBER 1-30) OF \$17,893.19 FROM OPERATING FUNDS. SAID WARRANT IS FILED WITH THE OFFICIAL MINUTES OF THIS MEETING.

WARRANTS:

M (RP) S (SS) P: APPROVE FOR PAYMENT WARRANT 6 (DECEMBER 1-17) OF \$21,701.38 FROM OPERATING FUNDS. SAID WARRANT IS FILED WITH THE OFFICIAL MINUTES OF THIS MEETING.

TREASURER'S REPORT:

M (RP) S(SS) P: TO ACCEPT THE OCTOBER 31, 2012 TREASURERS REPORT OF \$19,125.62 IN THE CHECKING ACCOUNT, \$9,326.09 IN THE BUILDING ACCOUNT, \$963,836.92 IN THE MONEY MARKET ACCOUNT AND \$18,764.82 IN THE DONATIONS ACCOUNT.

TREASURER'S REPORT:

M (RP) S(SS) P: TO ACCEPT THE NOVEMBER 30, 2012 TREASURERS REPORT OF \$76,966.37 IN THE CHECKING ACCOUNT, \$5,093.09 IN THE BUILDING ACCOUNT, \$843,911.83 IN THE MONEY MARKET ACCOUNT AND \$18,764.82 IN THE DONATIONS ACCOUNT.

DIRECTOR'S REPORT:

For October – The Halloween storytime (10/30) was cancelled because school was cancelled in anticipation of Hurricane Sandy.

Dennis Sullivan did a walking tour of Voorheesville that was very well attended.

Mark Bodnar presented a powerpoint tour of the Civil War era characters buried in Albany Rural Cemetery.

Instead of doing a giving tree, the library did a collection of toiletries for the Albany VA Fisher House. Joyce dropped off 3 boxes of sample/travel size toiletries at Fisher House on December 12.

Jeffrey Keller was hired to do Public Relations on a contractual basis, working 25 hours month. He will be doing the bookworm and library notes in an effort to publicize library programs.

For November –Youth services provided a program entitled iPad apps for Parents and grandparents.

Newsweek will become an online publication in January. We are investigating our options for bringing these to our members.

The central library will be putting all of its money into eBooks this year, which will increase our costs to continue with Mango, facts.com, Ancestry.com and other offerings.

Michele Reilly, Librarian 2, addressed the board re: text to speech capabilities for the Nook. An issue has arisen at another library with people with disabilities suing the library because they did not have eBook readers available for the blind. Michele explained that the color Kindle we have (used for training purposes) does have text to speech and we would be able, should the problem arise, to purchase books on request for handicapped members for use on the Kindle.

Laura Smith, the membership chair has resigned from the Friends board. Currently, the vice-president, publicity and membership chairs are vacant.

M(RP) S(SS) P: TO ACCEPT THE BOTH THE NOVEMBER 2012 AND DECEMBER 2012 DIRECTOR'S REPORT.

eReader Lending Policy and Agreement:

M(RS) S(SS) P: TO APPROVE THE FOLLOWING CHANGES TO THE EREADER LENDING POLICY AND AGREEMENT:

- 1) Change "A valid Voorheesville Library card must be presented at the time of checkout" to "A valid Voorheesville Library card must be presented the first time a patron signs the lending agreement form and checks out a Nook. After that, patrons can check out Nooks if they do not have their card but they must show proof of identity. Borrowers must use their own card."
- 2) Change "Ereaders circulate for 2 weeks and cannot be renewed" to Ereaders circulate for 4 weeks and can be renewed."
- 3) Change "Fine for late returns is \$2 per day for a maximum fine of \$20" to "Fine for late return is \$1 per day for a maximum fine of \$10."

M(JS) S(RP) P: TO APPROVE THE 2013 BOARD MEETING DATES AS PRESENTED. A COPY OF THE MEETING DATES ARE ATTACHED.

Gail Sacco sent out a survey to board members, staff, friends and volunteers associated with the new library referendum. She is looking for personal opinions about strengths, weaknesses, obstacles, etc. that were experienced during the past campaign. The more documentation that we have, the better understanding and knowledge we will have for any future projects.

The board reviewed the Trustee List and Meeting Dates schedule for 2013. Several corrections were requested. An updated list will be included in the January meeting packet.

The board members were given the final 2011-12 audit report. This report was approved at the October meeting.

Rob Kent will draft a thank you letter for the volunteers who assisted in new library campaign.

Gail reported that we are looking at ways to be assertive in creating/building/strengthening relationships with community groups such as the seniors. We will be looking at future programming as well as outreach programs. In addition, the trustees will strengthen their ties to the Friends of the Library.

M(RS) S(RP) P: TO DIRECT A. JOSEPH SCOTT OF HODGSON RUSS TO WRITE A LETTER TO THE OWNERS OF THE TORK/SAMSA PROPERTY INFORMING THEM THAT WE DID NOT MEET OUR FINAL CONTINGENCY, RELEASING THE SELLER FROM THE CONTRACT, AND REQUESTING OUR DEPOSIT BE RETURNED.

Gail Sacco informed the board that we have received final grant approval for a grant that was requested in anticipation of the new library land purchase. This grant does not need to be spent until 2015, so Gail will contact the funding agency and find out if we can keep this grant approval until that time.

There was an issue raised from a community member concerning our use of email addresses. Gail has turned this over to the lawyer and has not heard back to date. She will follow up on this in the next week.

It was agreed that all involved need some time to think about the failed building referendum. For this reason, there was no immediate decision regarding next steps.

M(SS) S(JS) P: TO ADJOURN AT 8:35 P.M.

The meeting was adjourned at 8:35 PM. The next meeting will be on Monday, JANUARY 22, 2013 at 7:00 PM in the library.

Respectfully submitted,

Gail Alter Sacco, Clerk