

MINUTES
VOORHEESVILLE PUBLIC LIBRARY
BOARD OF TRUSTEES MEETING
16 JULY 2012

Richard Ramsey, President, called the regular meeting of the Library Board of Trustees to order at 7:05 P.M. on Monday, July 16, 2012.

Attending: Richard Ramsey, President, Robert Parmenter, Vice-President/Treasurer, Rebecca Pahl, Bryan Richmond, Robert Kent

Absent: Rita Stein, Stella Suib

Others Attending: Joyce Liaiosa

New Trustee Janna Shillinglaw was sworn in by Trustee Robert Kent.

MOTION: M(JS) S(RP) P: TO APPROVE THE APPOINTMENT OF ROBERT KENT AS PRESIDENT AND ROBERT PARMENTER AS VICE-PRESIDENT/TREASURER OF THE BOARD OF TRUSTEES, VOORHEESVILLE PUBLIC LIBRARY.

MOTION: M(JS) S(RP) P: TO APPROVE THE APPOINTMENT OF SUZANNE FISHER AS ACTING DIRECTOR IN THE ABSENCE OF THE DIRECTOR.

MINUTES: The minutes of the meeting held on June 18, 2012 were presented to the board.
M (RP) S(BR) P: TO APPROVE THE MEETING MINUTES OF JUNE 18, 2012.

MINUTES: The minutes of the special meeting held on June 28, 2012 were presented to the board.

M (RCP) S (RP) P: TO APPROVE THE SPECIAL MEETING MINUTES OF JUNE 28, 2012.

MINUTES: The minutes of the June 12, 2012 meeting with the Board of Education were presented to the board.

M (RCP) S (RP) P: TO APPROVE THE MEETING MINUTES OF JUNE 12, 2012.

WARRANTS:

M (BR) S (RP) P: APPROVE FOR PAYMENT WARRANT 6A (JUNE 19-30, 2012) OF \$13,846.24.10 FROM OPERATING FUNDS. SAID WARRANT IS FILED WITH THE OFFICIAL MINUTES OF THIS MEETING.

TREASURER'S REPORT:

M (BR) S(RP) P: TO ACCEPT THE JUNE 30, 2012 TREASURERS REPORT OF \$38,719.36 IN THE CHECKING ACCOUNT, \$10,327.59 IN THE BUILDING ACCOUNT, \$250,518.48 IN THE MONEY MARKET ACCOUNT AND \$26,164.82 IN THE DONATIONS ACCOUNT.

DIRECTOR'S REPORT:

The e-reader program is up and running. The e-reader staff (Suzanne, Michele and Kathleen) all came together and worked hard to get this program ready.

Our annual audit has begun.

We are looking at a NYS Construction Grant to cover 50% of the land purchase and closing costs. Director Gail Sacco estimates this amount will be \$60,000.

MOTION: M(JS) S(BR) P: TO APPROVE THE APPLICATION FOR A NYS CONSTRUCTION GRANT TO HELP OFF-SET THE LAND PURCHASE AND CLOSING COSTS.

Darcy Morrison has decided to continue as President of the Friends of the Library.

Maura Lynch has resigned her position to accept another position at East Greenbush Library. Gail Sacco will be evaluating the needs of the library before hiring a permanent replacement. Lynn Kohler will be taking over the book purchasing.

Gretchen (old archivist) will be working from Tennessee to oversee our archiving needs.

M(JS) S(RCP) P: TO ACCEPT THE JULY 2012 DIRECTORS REPORT

Gail Sacco received an email from lawyers Hodgeson and Russ saying the purchase of the Tork's Hill property and building a new library are considered SED facilities and do not require a special permit. Robert Kent suggested that we ask them to put that decision in writing on their letterhead, to be taken to the Village of Voorheesville.

Robert Kent will not be able to attend the next community meeting at the Senior Citizens Center on Wednesday, July 18, 2012. Richard Ramsey agreed to do Robert's part of the presentation. Michele Reilly will be doing the architects part.

New Building: What do we need to do to move forward? Gail Sacco shared some cost saving cuts that were discussed after the last community meeting. Some of the cuts discussed were: Seating for the amphitheater, the fireplace, solar panels (the building would be built with the accommodations for solar panels, which could be added on at a later date), ½ landscaping. These ideas would save approximately \$500,000.

Some of the persons attending the community meetings have asked for other alternative ideas and approximate costs. Robert Kent reminded the trustees that the architect had said one of the alternatives is to add a second story onto the current library and the approximate cost would be \$10 million.

Robert Kent has some concerns about community support and told the board that he wants to see some support from the friends of the library. He also mentioned that we need to be actively

pursuing grants. We should contact the school and community foundation to give us grant money, we need to reach out to people in the community that are willing to publicly donate money.

Gail Sacco shared the following from the building committee: The brochure is almost done; the committee is working with Stewart to cut building costs by eliminating some aspects of building; working with Sarita to do another estimate using lower interest costs; has asked Stewart to pick 10 photos of his libraries to show his style; talking to people in the community to see what they want out of the library; alternative scenarios; looking for endorsements from other community groups.

We need to set up a community meeting for the second week in September at the performing arts center. Lynn Kohler will call to set that up.

M(BR) S(JS) P: TO ADJOURN MEETING AT 9:05 P.M.

Respectfully Submitted,

Gail Alter Sacco, Clerk