

MINUTES  
VOORHEESVILLE PUBLIC LIBRARY  
BOARD OF TRUSTEES MEETING  
13 FEBRUARY 2012

Richard Ramsey, President, called the regular meeting of the Library Board of Trustees to order at 7:14 P.M. on Monday, February 13, 2012.

Attending: Richard Ramsey, President, Robert Parmenter, Vice-President/Treasurer, Rebecca Pahl, Bryan Richmond, Rita Stein.

Absent: Robert Kent, Stella Suib

Others Attending: Suzanne Fisher

MINUTES: The minutes of the meeting held on January 16, 2012 were presented to the board.

M (BR) S(RS) P: TO APPROVE THE MEETING MINUTES OF JANUARY 16, 2012.

WARRANTS:

M (RP) S (RCP) P: APPROVE FOR PAYMENT WARRANT 7A (JANUARY 17-31, 2012) OF \$8,551.23 FROM OPERATING FUNDS. SAID WARRANT IS FILED WITH THE OFFICIAL MINUTES OF THIS MEETING.

WARRANTS:

M (RP) S (RCP) P: APPROVE FOR PAYMENT WARRANT 8 (1-13, 2012) OF \$13,819.11 FROM OPERATING FUNDS. SAID WARRANT IS FILED WITH THE OFFICIAL MINUTES OF THIS MEETING.

TREASURER'S REPORT:

M (RP) S(RCP) P: TO ACCEPT THE JANUARY 2012 TREASURERS REPORT OF \$47,692.74 IN THE CHECKING ACCOUNT, \$5,455.60 IN THE BUILDING ACCOUNT, \$630,331.49 IN THE MONEY MARKET ACCOUNT AND \$64,064.82 IN THE DONATIONS ACCOUNT.

DIRECTOR'S REPORT:

Programs and Services: Gail Sacco explained that the ebooks that we have purchased are actually leased. Circulation has been declining many of the area libraries. The overall use of our library continues to rise however. Gail Sacco will monitor these figures to see how they will change.

Civil War Program: Richard Ramsey attended one of the sessions and said it was an interesting program with avid audience participation and discussion. Suzanne Fisher is doing a great job with the Civil War Program.

Digital Downloads: The attendance at the Digital Downloads increases with every session.

Ancestry.Com: We have added Ancestry.com, with a 1 year agreement. You must be in the library to use.

New York State Annual Report: Our collection is slightly smaller this year. Our audio and video have increased, along with our downloadable media. Our attendance stayed even. Circulation went up 128,000 items, not including ebooks.

M (BR) S (RCP) P: TO ACCEPT THE ANNUAL REPORT FOR PUBLIC AND ASSOCIATION LIBRARIES - 2011.

M(RS) S(RP) P: TO ACCEPT THE JANUARY 2012 DIRECTOR'S REPORT OLD BUSINESS:

New Library: Gail Sacco and Lynn Kohler visited the Crandall Library in Glens Falls. The director, Christine McDonald, shared her time and experience concerning her library expansion and getting the vote passed. As a consequence of this discussion, Sacco asked the board to consider putting an RFP out to hire a construction manager. Since several board members had concerns because the Phase I environmental assessment had not been completed, this action was postponed.

Rita Stein has been working on points for a letter to the community. The letter will give a brief project background and asks the community to comment. The display boards need to be updated and completed by that time.

Gail Sacco shared that the Guilderland Library Trustees will be holding a June 24<sup>th</sup> referendum for their building renovation and addition.

Member Items: Gail Sacco reported that John McEneny and Mike Breslin both said that there are no member items available at this time. Meetings have been set up for the morning of Wednesday, February 29 with both of these legislators to share information concerning the library building project. Georgia Gray, Judy Strauss, Dick Ramsey, Bob Parmenter, Gail Sacco and Stella Suib have offered to attend these meetings.

Budget: Gail Sacco gave a quick New York State economic overview. She explained that we need to keep up the high quality programming and continue to upgrade our technology and website. She would also like to conduct a public relations audit, to see where we can spend our money to get the most results. Several board members commented that we need to have more cross-over programs between the school and the library.

Board of Trustees: Richard Ramsey will not be running for a trustee position this year. Gail Sacco posted that board opening in the March/April bookworm.

Salaries: Gail Sacco will be requesting a 2% salary increase for the employees at the library.

**NEW BUSINESS:** There was no new business

M (RCP) S (RP) P: TO ADJOURN THE MEETING.

The meeting was adjourned at 8:15 PM. The next meeting will a special meeting on Monday, MARCH 11, 2012 at 8:30 AM in the library.

Respectfully Submitted,

Gail Alter Sacco, Clerk

Prepared by Lynn Kohler, recording secretary