

**MINUTES  
VOORHEESVILLE PUBLIC LIBRARY  
BOARD OF TRUSTEES MEETING  
19 DECEMBER 2011**

Richard Ramsey, President, called the regular meeting of the Library Board of Trustees to order at 7:05 PM on Monday, December 19, 2011.

Attending: Richard Ramsey, President; Robert Parmenter, Vice-President/Treasurer, Rebecca Pahl, Rita Stein, Stella Suib and Gail Sacco, Clerk

Absent: Robert Kent and Bryan Richmond

Others Attending: Suzanne Fisher

**MINUTES:** The minutes of the meeting held on November 21, 2011 were presented to the Board.

M (RP) S (SS) P: TO APPROVE THE MEETING MINUTES OF NOVEMBER 21, 2011.

**FINANCIAL:**

**RESOLUTION TO INCREASE THE BUDGET:**

M (RS) S (RCP) P: RESOLVE TO INCREASE THE BUDGET BY \$23,906 FROM THE FY2010-2011 BUDGET. THIS MONEY WILL PLACED IN THE LIBRARY EXPANSION LINE (300453) AND USED FOR PLANNING EXPENSES FOR THE NEW LIBRARY.

**BUDGET TRANSFER:**

M (RS) S (RCP) P: TO TRANSFER \$7,000 FROM DEBT SERVICE (311000) TO LIBRARY EXPANSION (300453). THIS MONEY WILL BE USED FOR PLANNING EXPENSES FOR THE NEW LIBRARY.

**WARRANTS:**

M (RS) S (RCP) P: APPROVE FOR PAYMENT WARRANT 5A (NOVEMBER 22-30, 2011) OF \$48,129.12 FROM OPERATING FUNDS. SAID WARRANT IS FILED WITH THE OFFICIAL MINUTES OF THIS MEETING.

Gail Sacco noted that this warrant includes the final payment for the bill behind the library.

M (RS) S (RCP) P: APPROVE FOR PAYMENT WARRANT 5 (DECEMBER 1-21, 2011) OF \$9,381.09 FROM OPERATING FUNDS. SAID WARRANT IS FILED WITH THE OFFICIAL MINUTES OF THIS MEETING.

**TREASURER'S REPORT:**

M (RS) S (RCP) P: TO ACCEPT THE NOVEMBER 2011 TREASURER'S REPORT OF \$51,188.02 IN THE CHECKING ACCOUNT, 750,154.12 IN THE MONEY MARKET ACCOUNT, \$28,102.78 IN THE BUILDING FUND AND \$23,332.33 IN THE DONATION ACCOUNT FOR TOTAL FUNDS OF \$852,777.25.

**DIRECTOR'S REPORT:**

**Services:** The Gale Virtual Reference Database has been added to the library's holdings. It is a collection of eBooks published by the Gale Research Company. These books are available to Voorheesville School District Residents. They can be used online or

downloaded into MP3 files or on an eReader. To find them, go to [www.voorheesvillelibrary.org](http://www.voorheesvillelibrary.org). Click on Research a Topic, Databases, Online Reference Collection.

Collaboration with the Voorheesville Middle School: Joyce Laiosa, Youth and Family Services collaborated with the 7<sup>th</sup> grade English teacher, Ms. Kathleen Gaspary and the school librarian, Ms. Chris Menetti on a coming of age unit. It was a collaboration model—the teacher developed the lesson plan, the high school librarian designed assessment tools for the students and the public librarian presented book talks. As a consequence the adults received direct feedback about books that inspired the students.

Insurance: We had added Employee Benefit Liability to our insurance. This covers claims which arise out of errors or omissions in the administration of a benefit plan. The cost was under \$50. Charles Barnes of Ten Eyck has suggested we consider this area of coverage more closely.

Friends of the Library: The Friends of the Library are looking for new leadership. Stella Suib and Rebecca Pahl agreed to work with the Friends on their needs.

**OLD BUSINESS:**

New Library: Gail Sacco reviewed the status of the land commitment and the Trustees discussed the bringing the new building design to the community.

**NEW BUSINESS:** There was no new business

M (RCP) S (RP) P: TO ADJOURN THE MEETING.

The meeting was adjourned at 8:15 PM. The next meeting will on Monday, JANUARY 16, 2011 at 7:00 PM in the library.

Respectfully submitted,

Gail Alter Sacco, Clerk