

**MINUTES
VOORHEESVILLE PUBLIC LIBRARY
BOARD OF TRUSTEES MEETING
19 SEPTEMBER 2011**

Richard Ramsey, President, called the regular meeting of the Library Board of Trustees to order at 5:30 PM on Monday, September 18, 2011.

Attending: Richard Ramsey, President; Rebecca Pahl, Bryan Richmond, Rita Stein, Stella Suib, and Gail Sacco, Clerk

Excused: Robert Parmenter, Vice-President/Treasurer and Robert Kent

Others Attending: Taunya Hannibal-Williams, Julie Stump, James Reilly, and Karla Johnson, Architect

New Library: Stew Roberts was not able to attend the meeting due to illness. Karla Johnson represented the firm at this meeting. Ms Johnson reviewed the interior plans for the buildings and took questions. Discussion included the square footage, the footprint of the building and the efficiency of the interior. No decisions were reached.

M (DR) S(RS) P: TO GO INTO EXECUTIVE SESSION THE PROPOSED SALE OR LEASE OF REAL PROPERTY.

The Board of Trustees went into executive session at 7:00 PM.

M (RS) S (BR) P: TO COME OUT OF EXECUTIVE SESSION.

The Board of Trustees came out of executive session at 7:30 PM.

M (BR) S (RS) P: TO AUTHORIZE TODD CURLEY TO NEGOTIATE A PURCHASE OPTION ON A PIECE OF PROPERTY,

MINUTES: The minutes of the meeting held on July 18, 2011 were presented to the Board.

M (RS) S (SS) P: TO APPROVE THE MEETING MINUTES OF JULY 18, 2011.

FINANCIAL:

WARRANTS: M (RCP) S (SS) P: APPROVE FOR PAYMENT WARRANT 1A (July 19-31, 2011) OF \$15,319.22 FROM OPERATING FUNDS SAID WARRANT IS FILED WITH THE OFFICIAL MINUTES OF THIS MEETING.

M (RCP) S (SS) P: APPROVE FOR PAYMENT WARRANT 2 (August 1-31, 2011) OF \$26,634.12 FROM OPERATING FUNDS. SAID WARRANT IS FILED WITH THE OFFICIAL MINUTES OF THIS MEETING.

M (RCP) S (SS) P: APPROVE FOR PAYMENT WARRANT 3 (September 1-19, 2011) OF \$20,554.10 FROM OPERATING FUNDS. SAID WARRANT IS FILED WITH THE OFFICIAL MINUTES OF THIS MEETING.

TREASURER'S REPORT: The JUNE 2011 Treasurer's Report was presented to the Board.

M (RS) S (SS) P: TO ACCEPT THE JUNE 2011 TREASURER'S REPORT OF \$245,321.08 IN THE CHECKING ACCOUNT, \$49,680.44 IN THE BUILDING FUND AND \$23,165.59 IN THE DONATION ACCOUNT FOR TOTAL FUNDS OF \$318,151.70.

M (RS) S (RCP) P: TO ACCEPT THE JULY 2011 TREASURER'S REPORT OF \$181,813.12 IN THE CHECKING ACCOUNT, \$40,871.45 IN THE BUILDING FUND AND \$23,165.59 IN THE DONATION ACCOUNT FOR TOTAL FUNDS OF \$248,828.55.

M (RS) S (RCP) P: TO ACCEPT THE AUGUST 2011 TREASURER'S REPORT OF \$107,399.84 IN THE CHECKING ACCOUNT, \$38,009.51 IN THE BUILDING FUND AND \$23,128.64 IN THE DONATION ACCOUNT FOR TOTAL FUNDS OF \$168,537.99.

Health Care Bridge: Brian Goldstein, a Capital Region specialist in health care law, will be drafting a policy which provides health care for employees who have 15 years of full-time employment at the library and are able to collect social security, but are not eligible for Medicare (currently between the ages of 62 and 65). The policy will have a retiree contribution as well as a library contribution.

Resolution to Increase the Budget: M (RCP) S (SS) P: RESOLVE TO INCREASE THE BUDGET UP TO \$5,000 TO PAY FOR THE DEVELOPMENT OF A HEALTH CARE BRIDGE POLICY. THE MONEY FOR THIS WILL COME FROM THE FUND BALANCE AND BE PLACED IN THE CONTRACTUAL LINE OF THE BUDGET.

Budget Transfers for FY2010-2011: Gail Sacco presented the budget transfers for the year ending on June 30, 2011.

M (RR) S (RS) P: TO ACCEPT THE BUDGET TRANSFERS FOR THE FISCAL YEAR BEGINNING JULY 1, 2010 AND ENDING ON JUNE 30, 2011. THESE TRANSFERS ARE FILED WITH THE OFFICIAL MINUTES OF THE MEETING.

DIRECTOR'S REPORT:

Personnel: Gail Sacco reported that there are two new high school pages.

M (SS) S (RCP) P: TO APPOINT ELIZABETH SLINGERLAND AND ILYSSA SIMSEK AS LIBRARY PAGES.

Services: Gail Sacco reported that the Guilderland Public Library and the Voorheesville Public Library will be collaborating on the marketing and public relations for the Civil War programs. All marketing materials will include information from both libraries.

M (RCP) S (RS) P: TO ACCEPT THE DIRECTOR'S REPORT.

OLD BUSINESS:

There was no old business.

NEW BUSINESS: There was no new business

M (RS) S (RCP) P: TO ADJOURN THE MEETING.

The meeting was adjourned at 8:30 PM. The next meeting will on Monday, OCTOBER 19, 2011 at 7:00 PM in the library.

Respectfully submitted,

Gail Alter Sacco, Clerk