

MINUTES
VOORHEESVILLE PUBLIC LIBRARY
BOARD OF TRUSTEES MEETING
18 JULY 2011

Robert Parmenter, Vice-President/Treasurer called the regular meeting of the Library Board of Trustees to order at 6:30 PM on Monday, July 18, 2011.

Attending: Robert Parmenter, Vice-President/Treasurer; Robert Kent, Rebecca Pahl, Bryan Richmond, Rita Stein, Stella Suib, and Gail Sacco, Clerk

Absent: Richard Ramsey, President

Others Attending: Taunya Hannibal-Williams, Joyce Laiosa, James Reilly, Michele Reilly, and J. Stewart Roberts, Architect

OATH OF OFFICE: James Reilly administered the oath of office to Robert Kent and Bryan Richmond, (terms from July 2011 until June 2016) and Stella Suib (term from July 2011 until June 2015).

ORGANIZATIONAL MOTIONS: The Board approved the organizational motions by acclamation for the year beginning July 1, 2011 and ending on June 30, 2011. They are attached to the official minutes of this meeting.

ELECTION OF OFFICERS: The Board elected the following officers by acclamation for the year beginning July 1, 2011 and ending June 30, 2011: Richard Ramsey, President, and Robert Parmenter, Vice-President/Treasurer.

MINUTES: The minutes of the meeting held on June 20, 2011 were presented to the Board.

M (RK) S (BR) P: TO APPROVE THE MEETING MINUTES OF JUNE 20, 2011.

FINANCIAL:

WARRANTS: M (RCP) S (SS) P: APPROVE FOR PAYMENT WARRANT 12A (June 21-30, 2011) OF \$10,104.01 FROM OPERATING FUNDS SAID WARRANT IS FILED WITH THE OFFICIAL MINUTES OF THIS MEETING.

M (RCP) S (SS) P: APPROVE FOR PAYMENT WARRANT 1 (July 1-18, 2011) OF \$11,845.57 FROM OPERATING FUNDS. SAID WARRANT IS FILED WITH THE OFFICIAL MINUTES OF THIS MEETING.

TREASURER'S REPORT: The library has not received the bank statements so there was no Treasurer's Report.

RESOLUTION TO INCREASE THE BUDGET:

M (RCP) S (RS) P: RESOLVE TO INCREASE THE BUDGET BY \$3,000. THESE FUNDS ARE A GRANT RECEIVED FROM THE AMERICAN LIBRARY ASSOCIATION AND THE NATIONAL ENDOWMENT FOR THE ARTS, FOR LET'S TALK ABOUT IT: MAKING SENSE OF THE CIVIL WAR. THE MONEY WILL BE PLACED IN THE GRANT LINE 300415.

DIRECTOR'S REPORT:

Gail Sacco reported that Barbara Vink is on leave until September. She also reported that the lighting retrofit has been completed and the library now uses 40 watt bulbs.

M(RCP) S(RP) P: TO ACCEPT THE DIRECTOR'S REPORT.

OLD BUSINESS:

New Library: Gail Sacco reported that the wetlands survey had been completed and would be sent to the Army Corps of Engineers. The Corps would then assign the survey a project number and schedule a site visit. The Trustees directed Gail Sacco to inquire about all possibilities regarding wetland mitigation when the Corps makes their site visit.

Stew Roberts has been evaluating the site to determine whether a 20,000 square foot building could fit on the site. Stew found several ways a building could be constructed with a small impact on the wetlands. The Trustees discussed the possible setting of the library and decided that a two story building would be the most likely design.

There was discussion regarding the timeline for a building referendum. All agreed that the preliminary work needed to be done completely and well. The Trustees also agreed to move forward so that the design work could be done as soon as possible.

BUILDING COMMITTEE: The motion to merge the Building Committee and Community Relations Committee was withdrawn. The former is a Board of Trustees Committee and the latter a Friends of the Library Committee.

M (RCP)S (BR) P: TO WITHDRAW THE MOTION MADE AT THE JUNE 20, 2011 MEETING WHICH MERGED THE BUILDING COMMITTEE AND COMMUNITY RELATIONS COMMITTEE.

M (RK) S (BR) P: TO APPOINT TAUNYA HANNIBAL-WILLIAMS TO THE BUILDING COMMITTEE AS A CO-CHAIR WITH JAMES REILLY.

NEW BUSINESS:

ARCHITECT CONTRACT:

M(RS) S(RK) P: TO CONTRACT WITH JOHNSON-ROBERTS ARCHITECTS FOR THE PRELIMINARY WORK ON A NEW LIBRARY IN PREPARATION FOR A BOND REFERENDUM, THE COST OF THE CONTRACT WILL BE \$45,220 AND WILL COME FROM THE BUILDING FUND.

M (RP) S (RCP) P: TO ADJOURN THE MEETING.

The meeting was adjourned at 9:20 PM. The next meeting will on Monday, September 20, 2011 at 7:00 PM in the library.

Respectfully submitted,

Gail Alter Sacco, Clerk