

## MINUTES

### VOORHEESVILLE PUBLIC LIBRARY BOARD OF TRUSTEES MEETING 20 DECEMBER 2010

Richard Ramsey, President called the regular meeting of the Library Board of Trustees to order at 7:10 PM on Monday, December 20, 2010.

Attending: Richard Ramsey, President; Robert Parmenter, Vice-President/Treasurer; Rebecca Pahl, Rita Stein, Bryan Richmond, and Gail Sacco, Clerk

Absent: Robert Kent

Others Attending: Julie Stump

#### **MINUTES:**

M (RP) S (RCP) P: TO APPROVE THE MEETING MINUTES OF NOVEMBER 15, 2010.

#### **FINANCIAL:**

##### WARRANTS:

M (RCP) S (RP) P: APPROVE FOR PAYMENT WARRANT 5A (November 16-30) OF \$7,316.61 FROM OPERATING FUNDS. SAID WARRANT IS FILED WITH THE OFFICIAL MINUTES OF THIS MEETING.

Gail Sacco noted that this warrant includes \$440.00 for the online calendar program which the library purchases from Plymouth Rocket.

M (RCP) S (RP) P: APPROVE FOR PAYMENT WARRANT 6 (DECEMBER 1-20, 2010) OF \$53,527.27 FROM OPERATING FUNDS. SAID WARRANT IS FILED WITH THE OFFICIAL MINUTES OF THIS MEETING.

#### **TREASURER'S REPORT:**

M (RCP) S (BR) P: TO ACCEPT THE NOVEMBER 2010 TREASURER'S REPORT OF \$819,188.27 IN THE CHECKING ACCOUNT, \$63,463.41 IN THE BUILDING FUND AND \$23,119.86 IN THE MEMORIAL ACCOUNT FOR TOTAL FUNDS OF \$905,771.54.

**AUDIT:** Cusack and Company was unable to send a representative to present the audit report for FY2009-2010. Trustee Bryan Richmond presented the material to the Board Members.

There was some discussion regarding the auditing services because the library has used Cusack and Company for a number of years. Bryan Richmond will work with Gail Sacco to assess this concern.

M (BR) S(RCP) P: TO ACCEPT THE AUDIT REPORT FOR THE FISCAL YEAR BEGINNING ON July 1, 2009 AND ENDING ON JUNE 30, 2010. THIS REPORT IS FILED WITH THE OFFICIAL MINUTES OF THE MEETING.

#### **RESOLUTION TO INCREASE THE BUDGET:**

M (RP) S(BR) P: RESOLVE TO INCREASE THE FY 2010-2011 BY UP TO \$11,000 FOR

THE PURCHASE OF A NEW COPIER FOR PUBLIC USE. THE MONEY WILL BE MOVED FROM THE LIBRARY FUND BALANCE TO 300200 EQUIPMENT.

**DIRECTOR'S REPORT:**

Adult Services: The library hosted a wonderful quilt program on Sunday, November 7. From the Nimblefingers blog: "For those of you lucky enough to attend, yesterday Kris Dreissen from the Quiltbug (quilt shop in Esperence, NY) came and led a workshop on a Christmas table topper. 21 ladies attended and we all had a great time! Kris was a very patient and kind teacher running around our somewhat crowded tables to answer everyone's questions and I don't think anyone got ignored."

Youth and Family Services: The library does a monthly story hour at Serendipity Day Care. This month Joyce Laiosa also presented a professional development program which focused on integrating music, books, rhythm and rhyme and CDs with reading time.

FRIENDS OF THE LIBRARY: The Friends are looking for a Vice-President and a Secretary. There is a monthly meeting and some volunteer hours for events.

Personnel: Cathy Lawler, an adult page has resigned. Her last day will be December 28, 2010.

**Building:**

Internet: Tech Valley Communications has not submitted an estimate for installing a fiber optic cable to provide an Internet connection. The library will purchase Road Runner Business communications for this purpose. It should provide ten times more speed and bandwidth than the t-1 line provides and will be within our budget.

The Upper Hudson Library System has offer to host our website on their server. This will improve our firewall as well as a higher quality server than we have in the library.

Water Main Breaks: There were two water main breaks on Prospect Street which left the library without water for about an hour each time.

M (RS) S(RCP) P: TO ACCEPT THE DIRECTOR'S REPORT.

**OLD BUSINESS:** There was no old business.

**NEW BUSINESS:** There was no new business.

**EXECUTIVE SESSION:**

M (BR) S (RP) P: TO GO INTO EXECUTIVE SESSION TO DISCUSS THE PROPOSED LEASE OR SALE OF REAL PROPERTY.

The Board went into executive session at 8:05 PM.

M (RP) (RCP) P: TO COME OUT OF EXECUTIVE SESSION.

The Board came out of executive session at 9:10 P.M.

M (BR) S (RP) P: TO ADJOURN THE MEETING.

The meeting was adjourned at 8:10 PM. The next meeting will on Tuesday, January 18, 2011 at 7:00 PM in the library.

Respectfully submitted,

Gail Alter Sacco, Clerk