

MINUTES  
VOORHEESVILLE PUBLIC LIBRARY  
BOARD OF TRUSTEES MEETING  
14 JUNE 2010

Richard Ramsey, President called the regular meeting of the Library Board of Trustees to order at 7:05 PM on Monday June 14, 2010.

Attending: Richard Ramsey, President; Robert Parmenter, Treasurer; Rebecca Pahl, and Gail Sacco, Clerk

Absent: Robert Kent, Vice-President and Rita Stein

Others Attending: Joyce Laiosa

**MINUTES:** The minutes of the meetings held on May 3 and May 17, 2010 were presented to the Board.

M (RP) S (RCP) P: TO APPROVE THE SPECIAL MEETING MINUTES OF MAY 3, 2010..

M (RP) S (RCP) P: TO APPROVE THE MEETING MINUTES OF MAY 17, 2010.

**FINANCIAL:**

WARRANTS: Warrant 11A (May 18-31, 2010) was presented to the Board. Warrant 11A for the operating fund totaled \$9,181.78.

M (RCP) S (RP) P: APPROVE FOR PAYMENT WARRANT 11A OF \$9,181.78 FROM OPERATING FUNDS SAID WARRANT IS FILED WITH THE OFFICIAL MINUTES OF THIS MEETING.

Warrant 12 (June 1-14, 2010) was presented to the Board. Warrant 12 for the operating fund totaled \$12,195.28.

M (RCP) S (RP) P: APPROVE FOR PAYMENT WARRANT 12 OF \$12,195.28 FROM OPERATING FUNDS. SAID WARRANT IS FILED WITH THE OFFICIAL MINUTES OF THIS MEETING.

Gail Sacco noted that Warrant 12 includes the second interest payment on the land purchase. In addition, the library will be changing from ADP to Paychex for its payroll service. Paychex has a web based software, which will streamline our payroll and has offered a less expensive price.

TREASURER'S REPORT: The MAY 2010 Treasurer's Report was presented to the Board.

M (RCP) S (RP) P: TO ACCEPT THE MAY 2010 TREASURER'S REPORT OF \$36,197.47 IN THE CHECKING ACCOUNT, \$273,178.16, IN TEMPORARY INVESTMENTS, \$55,285.25 IN THE BUILDING FUND AND \$55,285.25 IN THE MEMORIAL ACCOUNT FOR TOTAL FUNDS OF \$387,525.61.

Gail Sacco reported that while budget revenues were down this year—particularly with the amount of interest earned from the bank—the overall budget looks adequate.

The library received two \$500 awards from UHLS for the Program of the Year and the Volunteer of the Year awards. The checks have been deposited in the Memorial Account.

## **DIRECTOR'S REPORT:**

Services: The Trustees discussed a decline in the library's circulation. Gail Sacco gathered statistics from other area libraries and found that their statistics were also down from the previous year. The librarians will evaluate current collection development practices during the coming year.

*Professional Development Workshop for Serendipity Day Care Teachers* Gail Brown and Joyce presented two topics: Early Literacy Skills and their use with books and stories; Storytelling with puppets, props and books. They had handouts, interactive activities, and demonstrated the techniques. The workshop was well received by the Serendipity staff.

*Movie Corner:* Gail Sacco recommended Julie Stump's *Movie Corner* blog for recommendations that are both worthwhile, unusual and entertaining.

Small Town Friends Festival: Our legislators (town, village, county, and state) are receiving invitations to a ceremony to remember 9/11. It will take place at 2 pm on festival day. The Friends are bringing Giffy's Bar-B-Q to the August 11<sup>th</sup> concert as a festival fundraiser. Giffy's will be selling pulled pork and chicken dinners.

## **Personnel:**

M (RP) S (RCP) P: TO APPOINT LUKE BERTE AS AN ADULT PAGE.

Health Insurance Bridge: Brian Goldstein, a local attorney who is expert in this area and graduated from Clayton A. Bouton High School, has agreed to help draft a resolution which provides some health insurance for full-time employees. Gail Sacco and Jim Reilly are working with him to develop a draft for the Trustees.

M(RCP) S(RP) P: TO ACCEPT THE DIRECTOR'S REPORT.

## **OLD BUSINESS:**

### **Charter:**

M (RCP) S(RP) RESOLVED: That the Board of Trustees of Voorheesville Public Library hereby requests that the Board of Regents of the University of the State of New York amend the charter of such corporation to designate the service area of the Voorheesville Public Library to be coterminous with the Voorheesville Central School District, and to specify the trustees be elected by the qualified voters of the Voorheesville Central School District; and be it further

RESOLVED: That the President and Vice President of the corporation, on behalf of the board of trustees be and they hereby are authorized to execute a petition to be addressed "To the Regents of the University of the State of New York" for such purpose.

M (RP) S(RCP) P: TO INCREASE THE LIBRARY BOARD OF TRUSTEES BY ONE SEAT BEGINNING JULY 1, 2010 FOR A TOTAL OF SIX TRUSTEES AND BY ONE SEAT BEGINNING JULY 1, 2011 FOR A TOTAL OF SEVEN TRUSTEES.

## **NEW BUSINESS:**

### **Slate of Officers:**

M (RCP) S (DR) P: TO COMBINE THE OFFICE OF VICE-PRESIDENT AND TREASURER.

The Trustees proposed the following slate of officers beginning July 1, 2010:

Richard Ramsey, President and Robert Parmenter, Vice-President/Treasurer.

**EXECUTIVE SESSION:** M( RK) S(RS) P: TO GO INTO EXECUTIVE SESSION TO DISCUSS THE PROPOSED LEASE OR SALE OF REAL PROPERTY.

The Board went into executive session at 8:35 PM.

M (RK) S (RS) P: TO COME OUT OF EXECUTIVE SESSION.

The Board came out of executive session at 8:46.

M (RK) S (RCP) P: TO ADJOURN THE MEETING.

The meeting was adjourned at 8:46 PM. The next meeting will on Monday, July 19, 2010 at 7:00 PM in the library.

Respectfully submitted,

Gail Alter Sacco, Clerk