

MINUTES
VOORHEESVILLE PUBLIC LIBRARY
BOARD OF TRUSTEES MEETING
22 FEBRUARY 2010

Richard Ramsey, President called the regular meeting of the Library Board of Trustees to order at 7:05 PM on Tuesday, January 25, 2010.

Attending: Richard Ramsey, President; Robert Kent, Vice-President; Robert Parmenter, Treasurer; Rebecca Pahl, Rita Stein and Gail Sacco, Clerk

Others Attending: Michele Reilly and Deb Barron, Town Board.

MINUTES: The minutes of the meeting held on January 25, 2010 were presented to the Board.

M (RP) S (RCP) P: TO APPROVE THE MEETING MINUTES OF JANUARY 25, 2010.

FINANCIAL:

WARRANTS: Warrant 7A (January 25-31, 2010) was presented to the Board. Warrant 7A for the operating fund totaled \$14,827.11.

M (RP) S (RS) P: APPROVE FOR PAYMENT WARRANT 7A OF \$14,827.11 FROM OPERATING FUNDS SAID WARRANT IS FILED WITH THE OFFICIAL MINUTES OF THIS MEETING.

Warrant 8 (February 1-22, 2010) was presented to the Board. Warrant 8 for the operating fund totaled \$14,877.15.

M (RP) S (RS) P: APPROVE FOR PAYMENT WARRANT 8 OF \$14,877.15 FROM OPERATING FUNDS. SAID WARRANT IS FILED WITH THE OFFICIAL MINUTES OF THIS MEETING.

TREASURER'S REPORT: The JANUARY 2010 Treasurer's Report was presented to the Board.

M (RP) S (RS) P: TO ACCEPT THE JANUARY 2010 TREASURER'S REPORT OF \$53,202.48 IN THE CHECKING ACCOUNT, \$540.295.16 IN TEMPORARY INVESTMENTS, \$55,283.53 IN THE BUILDING FUND AND \$4,599.07 IN THE MEMORIAL ACCOUNT FOR TOTAL FUNDS OF \$653,380.24.

Transfers and Reports: Gail Sacco distributed a mid-year Profit and Loss Budget Report for the Trustee's information. As of December 31, 2009 55% of the budget monies had been expended and 97% of the year's income had been received. The budget expenditures are always slightly increased because some bills, such as the periodical bill are annual. It was also noted that the interest income is extremely low this year. A copy of this report is filed with the minutes of the meeting.

M (RCP) S(RK) P: TO TRANSFER \$5,395.52 FROM 300906 (HEALTH INSURANCE) TO 300140 (SALARIES) TO COVER EXPENSES THROUGH DECEMBER 31, 2009 FOR FULL-TIME EMPLOYEES WHO ARE NOT GETTING HEALTH INSURANCE THROUGH THE LIBRARY.

M(RS) S(RP) P: TO TRANSFER \$2,562.50 FROM 300469 BUILDING MAINTENANCE TO 300437 CONTRACTUAL FOR PAYMENTS TO THE IT CONSULTANT THROUGH DECEMBER 31, 2009.

DIRECTOR'S REPORT:

Services: Gail Sacco distributed the State Annual statistical report which covers the year beginning July 1, 2008 and ending on June 30, 2009. She noted that the size of the collection has been stable, 8,821 people attended 392 programs, and 69,997 people visited the library. An additional 29,647 people visited via the library's website. There are 4,974 registered borrowers.

Mango Language Learning program: This is an online interactive way to learn a new language or brush up on one you already know. Patrons need a Voorheesville library card to login. They can work online, and when they logout and the program will bookmark where they left off. There are long courses of study for people who want to learn a language and short courses for those who want to learn a few words and phrases before they travel. The library got an excellent price (approximately \$400 for a year's subscription). Jo-Ann Benedetti of Upper Hudson negotiated a group rate for 3 libraries.

The library is using the UHLS rotating collection of audio books and large print books. The collections include both fiction and nonfiction. The large print books are flying off the shelf. We get between 24 and 30 titles and rarely have more than 10-12 in. Several of the Nimblefingers ladies have commented on how nice it was to have so many new titles to take out.

Riverway Storytelling Festival: Gail Sacco reported that a special storytelling and potluck will be sponsored by the festival for the town's seniors on April 21 at 12:30. This is jointly sponsored by the Town of New Scotland, The Friends of the Library, and the Library.

Gail Sacco also reported that she is part of an Alternative Learning Task Force at VCSD. This group is involved with the larger outcomes of learning for students at the high school and offers an opportunity to build communication bridges between the school and the library.

Small Town Friends Festival: The 2nd Annual Festival is tentatively set for September 11, 2010, with a commemoration to 9/11 as part of the festivities. Letters have been sent to a group of people involved with various town organizations inviting them to become part of the steering committee. The Friends need a larger group to put the festival together.

Building: Dick Ramsey checked the NYSERDA website and did not see any opportunities which would help the library's immediate needs.

Personnel: Stacy Cohen, Financial Manager, has submitted her resignation effective April 15, 2010. Canvass letters have been sent to applicants on the Account Clerk II list.

M(RS) S(RCP) P: TO ACCEPT THE DIRECTOR'S REPORT.

OLD BUSINESS:

Building Expansion: The trustees continued their discussions of branding and the timeline

for a capital campaign and bond referendum. They decided that they needed more information before making any decisions and asked Rita Stein and Bob Kent to do some investigation.

Dick Ramsey, Bob Parmenter and Gail Sacco will look at the library's finances and determine how much money is available at this time.

Gail Sacco said that she has planned to meet with Stew Roberts in mid-March to discuss the building design.

Budget 2010-2011: The Trustees examined the projected expenditures for FY 2009-2010 and then discussed both the known increases for 2010-2011 and the personnel concerns. As one example, the New York State Retirement System payment will increase by 11%. No budget conclusions were reached.

NEW BUSINESS:

M (RS) S (RCP) P: TO ADJOURN THE MEETING.

The meeting was adjourned at 8:45 PM. The next meeting will be a special meeting on Sunday March 7, 2010 at 8:30 AM in the library.

Respectfully submitted,

Gail Alter Sacco, Clerk