

MINUTES  
VOORHEESVILLE PUBLIC LIBRARY  
BOARD OF TRUSTEES MEETING  
16 NOVEMBER 2009

Richard Ramsey, President called the regular meeting of the Library Board of Trustees to order at 7:10 PM on Monday, November 16, 2009.

Attending: Richard Ramsey, President; Robert Kent, Vice-President; Robert Parmenter, Treasurer; Rebecca Pahl, Rita Stein and Gail Sacco, Clerk

**MINUTES:** The minutes of the meeting held on October 19, 2009 were presented to the Board.

M (RS) S (RCP) P: TO APPROVE THE MEETING MINUTES OF OCTOBER 19, 2009.

**FINANCIAL: Donation:** Gail Sacco reported that the library received a \$500 donation from Mary Stuart, who is a school district resident. Ms. Stuart read the November/December BOOKWORM and decided to make a contribution to the library. The money has been deposited in the Memorial Account.

**WARRANTS:** Warrant 4A (October 20-31, 2009) was presented to the Board. Warrant 4A for the operating fund totaled \$10,125.01.

M (RK) S (RP) P: APPROVE FOR PAYMENT WARRANT 4A OF \$10,125.01 FROM OPERATING FUNDS. SAID WARRANT IS FILED WITH THE OFFICIAL MINUTES OF THIS MEETING.

Warrant 5 (November 1-16, 2009) was presented to the Board. Warrant 5 for the operating fund totaled \$9,820.44.

M (RK) S (RP) P: APPROVE FOR PAYMENT WARRANT 5 OF \$9,820.44 FROM OPERATING FUNDS. SAID WARRANT IS FILED WITH THE OFFICIAL MINUTES OF THIS MEETING.

**TREASURER'S REPORT:** The October 2009 Treasurer's Report was presented to the Board. Gail Sacco noted that the library had only received 90% of the state LLSA money.

M (RK) S (RP) P: TO ACCEPT THE OCTOBER 2009 TREASURER'S REPORT OF \$184,180.64 IN THE CHECKING ACCOUNT, \$660,156.69 IN TEMPORARY INVESTMENTS, \$55,278.94 IN THE BUILDING FUND AND \$4,701.48 IN THE MEMORIAL ACCOUNT FOR TOTAL FUNDS OF \$904,317.75.

**FY2008-2009 BUDGET:**

M (RCP) S (RK) P: TO ACCEPT THE BUDGET TRANSFERS FOR FY2008-09 AS DESCRIBED IN THE DOCUMENT, "Voorheesville Public Library, Budget Transfers, July 2008-June 2009." SAID DOCUMENT IS FILED WITH THE OFFICIAL MINUTES OF THIS MEETING.

**FY2009-2010 BUDGET:**

M (RS) S (RP) P: TO RESOLVE TO INCREASE THE FY2009-10 BUDGET BY TRANSFERRING \$4,093 FROM THE LIBRARY FUND BALANCE TO THE BUILDING REPAIRS ACCOUNT (300452). THIS MONEY WILL BE USED TO PAY FOR THE FRENCH DRAIN IN THE FRONT PARKING LOT.

M (RCP) S (RS) P: TO RESOLVE TO INCREASE THE FY2009-10 BUDGET BY TRANSFERRING \$4,000 FROM THE LIBRARY FUND BALANCE TO THE AUDIO-

VISUAL BUDGET ACCOUNT (300412). THIS MONEY WILL BE USED TO ENRICH THE FILM, AUDIO BOOK, AND MUSIC COLLECTIONS.

**DIRECTOR'S REPORT:**

Services: NSBB: Gail Sacco reported that she is overseeing the nominations and elections for the New Scotland Business Builders.

Olympics: The community will be offered the opportunity to gather at the library and view some of the Winter Olympics on a big screen. The times will be set as the schedule becomes available.

Building: The Bolens snowblower, which is at least 20 years old, has been replaced with a new one at a cost of approximately \$1,200. This money is in the current budget.

M(RS) S(RCP) P: TO MAKE THE BOLENS SNOWBLOWER SURPLUS LIBRARY EQUIPMENT.

M (RK) S (RP) P: TO ACCEPT THE DIRECTOR'S REPORT.

**OLD BUSINESS:**

Building Expansion: The Trustees reviewed the agenda for the Special Meeting of the Board and Building Committee scheduled for November 30, 2009. Items will include a presentation by Libby Post of Communications Services on bond referendums, leadership, a review of the building plans, and financial frameworks.

**NEW BUSINESS:** There was no new business.

M (RS) S (RCP) P: TO ADJOURN THE MEETING.

The meeting was adjourned at 9:05 PM. The next meeting will be a SPECIAL MEETING held on NOVEMBER 30, 2009 AT 7:00 PM in the library.

Respectfully submitted,

Gail Alter Sacco, Clerk