

MINUTES
VOORHEESVILLE PUBLIC LIBRARY
BOARD OF TRUSTEES MEETING
20 JULY 2009

Richard Ramsey, President called the regular meeting of the Library Board of Trustees to order at 7:15 PM on Tuesday, July 20, 2009.

Attending: Richard Ramsey, President; Robert Parmenter, Treasurer; Rebecca Pahl, Rita Stein and Gail Sacco, Clerk

Absent: Robert Kent, Vice-President

Also attending: Lesa Clark, library staff member, and James Reilly.

OATH OF OFFICE: James Reilly administered the oath of office to Robert Parmenter (term from July 2009 until June 2014). Lesa Clark then took pictures of the Board of Trustees.

ORGANIZATIONAL MOTIONS: The Board approved the organizational motions by acclamation for the year beginning July 1, 2009 and ending on June 30, 2010. They are attached to the official minutes of this meeting.

ELECTION OF OFFICERS: The Board elected the following officers by acclamation for the year beginning July 1, 2009 and ending June 30, 2010: Richard Ramsey, President, Robert Kent, Vice-President, and Robert Parmenter, Treasurer.

MINUTES: The minutes of the meeting held on June 15, 2009 were presented to the Board.

M (RP) S (RS) P: TO APPROVE THE MINUTES FOR THE MEETING OF JUNE 15, 2009.

The minutes of the special meeting held on July 1, 2009 were presented to the Board. Announcements and Updates was amended to say that Winnie Yu has submitted her resignation from the committee. In addition, the Fundraising Committee's membership was amended to include Jim Reilly and Dick Ramsey.

M (RP) S (RS) P: TO APPROVE THE MINUTES FOR THE SPECIAL MEETING OF JULY 1, 2009 AS AMENDED.

FINANCIAL:

WARRANTS: Warrant 12A (June 16-30, 2009) was presented to the Board. Warrant 12A for the operating fund totaled \$15,214.47.

M (RS) S (RCP) P: APPROVE FOR PAYMENT WARRANT 12A OF \$15,214.47 FROM OPERATING FUNDS. SAID WARRANT IS FILED WITH THE OFFICIAL MINUTES OF THIS MEETING.

Warrant 1 (July 1-20, 2009) was presented to the Board. Warrant 1 for the operating fund totaled \$12,599.82.

M (RS) S (RCP) P: APPROVE FOR PAYMENT WARRANT 1 OF \$12,599.82 FROM OPERATING FUNDS. SAID WARRANT IS FILED WITH THE OFFICIAL MINUTES OF THIS MEETING.

TREASURER'S REPORT: The Treasurer's Report for June 2009 was presented to the Board.

M (RS) S (RCP) P: TO ACCEPT THE JUNE 2009 TREASURER'S REPORT OF \$39,758.61 IN THE CHECKING ACCOUNT, \$230,044.31 IN TEMPORARY INVESTMENTS, \$55,278.94 IN THE BUILDING FUND AND \$2,854.60 IN THE MEMORIAL ACCOUNT FOR TOTAL FUNDS OF \$327,936.46.

DIRECTOR'S REPORT:

Services: Gail Sacco reported that the between July 1, 2008 and June 30, 2009, the library purchased 5,133 items and discarded 4,963.

In June, Youth and Family Services Library Joyce Laiosa saw 1,030 students. Her activities included school visits to book talk and market the Summer Reading Program, story times at Serendipity as they started their day care "Summer Camp," masquerading as Jean Craighead George for the entire fifth grade class at Helderberg Workshop, and giving Middle School book talks.

By June 30, 132 young people had registered online for the Summer Reading Club.

Building: A condenser and fan in the outside condensing unit have broken and Gail Sacco received one estimate of \$5,500 to repair it. She has postponed the repair and asked the board for authorization to use NYSERDA recommended procedures to assess the system as a whole. The weather has not been over 90 degrees yet this summer and the building seems comfortable. Sacco feels that careful assessment might be useful with this system since the boiler needed to be replaced last year.

M (RP) S (RS) P: TO HAVE GAIL SACCO TO INVESTIGATE THE BEST METHOD FOR REPAIRING THE AIR CONDITIONER AND WITH THE AUTHORIZATION OF THE PRESIDENT OR TREASURER OF THE BOARD OF TRUSTEES TO SPEND UP TO \$5,500 ON THE REPAIR.

Gail Sacco also reported that she had a \$4,500 estimate to install a drain and make a more permanent repair to the front swale. The Board decided to postpone a decision on this repair until the air conditioning was completed.

M (RP) S (RS) P: TO ACCEPT THE DIRECTOR'S REPORT.

OLD BUSINESS:

BUILDING EXPANSION: The Trustees decided that the next joint meeting will be scheduled for the beginning of October.

Rebecca Pahl distributed a revised draft of the Building Project Mission Statement. The Board made a suggestions for minor revisions.

NEW BUSINESS: There was no old business.

M (RS) S (RCP) P: TO ADJOURN THE MEETING.

The meeting was adjourned at 8:30 PM. The next meeting will be held on SEPTEMBER 21, 2009 AT 7:00 PM in the library. There will be no August meeting.

Respectfully submitted,

Gail Alter Sacco, Clerk