



GAIL ALTER SACCO, Library Director
51 SCHOOL ROAD, VOORHEESVILLE, NEW YORK 12186
518/765-2791
Fax 518/765-3007
voorefq@uhls.lib.ny.us
<http://www.voorheesvillelibrary.org>

MINUTES
VOORHEESVILLE PUBLIC LIBRARY
BOARD OF TRUSTEES MEETING
20 JANUARY 2009

Richard Ramsey, President called the regular meeting of the Library Board of Trustees to order at 7:10 PM on Monday, 20 January 2009.

Attending: Richard Ramsey, President; Robert Parmenter, Treasurer; Rebecca Pahl, Rita Stein, and Gail Sacco, Clerk Others Attending: Gail Brown, Library School Intern

Excused: Robert Kent, Vice-President

MINUTES: The minutes of the regular meeting held on December 15, 2008 were presented to the Board.

M (RP) S (RCP) P: TO APPROVE THE MINUTES FOR THE MEETING OF DECEMBER 15, 2008.

FINANCIAL:

WARRANTS: Warrant 6A (December 16-31, 2008) was presented to the Board. Warrant 6A for the operating fund totaled \$18,229.43.

M (RCP) S (RP) P: APPROVE FOR PAYMENT WARRANT 6A OF \$18,229.43 FROM OPERATING FUNDS. SAID WARRANT IS FILED WITH THE OFFICIAL MINUTES OF THIS MEETING.

Warrant 7 (January 1-20, 2009) was presented to the Board. Warrant 7 for the operating fund totaled \$18,363.99.

M (RCP) S (RP) P: APPROVE FOR PAYMENT WARRANT 7 OF \$18,363.99 FROM OPERATING FUNDS. SAID WARRANT IS FILED WITH THE OFFICIAL MINUTES OF THIS MEETING.

TREASURER'S REPORT: The Treasurer's Report for NOVEMBER 2008 was presented to the Board.

M (RCP) S (RP) P: TO ACCEPT THE NOVEMBER 2008 TREASURER'S REPORT OF \$13,150.31 IN THE CHECKING ACCOUNT, \$799,511.97 IN TEMPORARY INVESTMENTS, \$56,396.17 IN THE BUILDING FUND AND \$11,387.45 IN THE MEMORIAL ACCOUNT FOR TOTAL FUNDS OF \$880,445.90.

The Treasurer's Report for DECEMBER 2008 was presented to the Board.

M (RCP) S (RP) P: TO ACCEPT THE DECEMBER 2008 TREASURER'S REPORT OF \$27,610.25 IN THE CHECKING ACCOUNT, \$649,744.70 IN TEMPORARY INVESTMENTS, \$56,411.56 IN THE BUILDING FUND AND \$11,080.67 IN THE MEMORIAL ACCOUNT FOR TOTAL FUNDS OF \$744,847.18.

Budget FY07-08: The audit has been completed and the report will be ready for the February meeting. Gail Sacco presented the year's recommended budget transfers for the Trustees.

M (RCP) S (RP) P: TO TRANSFER MONEY AS RECOMMENDED IN THE DOCUMENT VOORHEESVILLE PUBLIC LIBRARY BUDGET TRANSFERS JULY 2007-JUNE 2008. THIS DOCUMENT WILL BE FILED WITH THE OFFICIAL MINUTES OF THE MEETING.

DIRECTOR'S REPORT:

Services: Board looked at and discussed the new "Bereavement" bibliography for young people created by Joyce Laiosa and Gail Brown of the Youth and Family Services Department. The Trustees were pleased and think it's an important information resource about the collection

Gail Sacco noted that circulation increased in December even during the holidays and at a time when the weather was bad

All cassette tapes (books on tape) have been pulled from the circulating collection due to low circulation statistics (This outmoded format is no longer in demand).

The Wii now has a permanent set-up in the community room. Patrons will first go through a brief orientation on how to use the equipment, sign a release, and play with the equipment whenever the community room is free.

Seniors: There was a general discussion of services to seniors throughout the local area and a discussion of building better connections with other agencies which service local seniors, such as Kiwanis.

Community page on website: The newly formed Philosophy Club would like to create a blog (like the quilters and poets already do). How should this be handled? The leader of the group is not an employee of VPL (like quilters and poets) and does not need to adhere to library policy regarding employees.

The board is open to the idea of the blog because it provides good publicity and online presence for the library. Perhaps a community page could include a general disclaimer. Gail Sacco will find out what other libraries with similar situation are doing.

The library has signed up as an Institutional supporter of "Go Red for Women" in February. This initiative of the American Heart Association focuses on women and heart health. Staff will wear red. The suggested contribution for each person is \$5.

UHLS "Big Read": UHLS was contacted by WMHT and the United Way to have another "Big Read" in 2010. The book is Ernest Gaines' A GATHERING OF OLD MEN.

New Scotland Business Builders: The New Scotland Business Builders and the Friends of the Library are discussing the possibility of having a combined Community Day and Trade Show in the fall.

Personnel: The library has hired two new pages, Amanda O'Brien and Ariel Precious.

M (RP) S(RCP): TO APPOINT AMANDA O'BRIEN AND ARIEL PRECIOUS AS LIBRARY PAGES. (n.b. Rita Stein recused herself from the vote.)

M (RS) S (RCP) P: TO ACCEPT THE DIRECTOR'S REPORT.

OLD BUSINESS:

Building Expansion: Dick Ramsey reported that he had met with Jim Reilly regarding plans for the building, in particular the financial framework.

Rita Stein reported that the draft of the letter to the community regarding the building is almost completed. She will send it to the Trustees for approval prior to mailing.

NEW BUSINESS :

Budget FY2009-2010: The Trustees and Director Sacco discussed the budget priorities for the library. They decided on the following priorities: to focus services on emerging needs as the recession continue and to keep the budget increase to a minimum,

M (RK) S (RCP) P: TO ADJOURN THE MEETING.

The meeting was adjourned at 9:18 PM. The next meeting will be on FEBRUARY 22, 2008 at the library.

Respectfully submitted,

Gail Alter Sacco, Clerk