

**MINUTES
VOORHEESVILLE PUBLIC LIBRARY
BOARD OF TRUSTEES MEETING
16 JUNE 2008**

Richard Ramsey, President called the regular meeting of the Library Board of Trustees to order at

7:15 PM on Tuesday, 16 June 2008.

Attending: Richard Ramsey, President; Robert Parmenter, Treasurer; Rebecca Pahl, Rita Stein, and Gail Sacco, Clerk

Excused: Robert Kent, Vice-President

MINUTES: The minutes of the meeting held on May 19, 2008 were presented to the Board.
M (RCP) S (RS) P: TO APPROVE THE MINUTES FOR THE MEETING OF MAY 19, 2008.

FINANCIAL:

Warrants: Warrant 11A (May 20-31, 2008) was presented to the Board. Warrant 11A for the operating fund totaled \$5,821.46.

M (RS) S (RCP) P: APPROVE FOR PAYMENT WARRANT 11A OF \$5,821.46 FROM OPERATING FUNDS. SAID WARRANT IS FILED WITH THE OFFICIAL MINUTES OF THIS MEETING.

Warrant 12 (June 1-16, 2008) was presented to the Board. Warrant 12 for the operating fund totaled \$13,523.41.

M (RS) S (RCP) P: APPROVE FOR PAYMENT WARRANT 12 OF \$13,523.41 FROM OPERATING FUNDS. SAID WARRANT IS FILED WITH THE OFFICIAL MINUTES OF THIS MEETING.

Gail Sacco presented an adjusted salary range for the trustees to review. The adjustments reflect the salaries offered by the Voorheesville Central School District and local area libraries.

M (RP) S (RCP) P: TO ACCEPT THE SALARY SCHEDULE FOR FY 2008-09 AS REVISED. The library will be migrating to Quick Books during the new fiscal year.

Joseph Sherry, the financial manager from UHLS, will be here to purge the 2006-07 year from the library's accounting system. This needs to be done so that activity after July 1, 2008 can be recorded. UHLS is allowing him to come during time he would be working for them and we will not be charged. Gail Sacco will ask him to reconcile both May and June 2008 as well.

Treasurer's Report: There was no Treasurer's Report for May.

DIRECTOR'S REPORT:

Personnel: Harini Vasavada has been hired at the library's new financial manager. She began work on June 16, 2008.

Gail Sacco reported that Ms. Vasavada had a previous commitment to visit her family in India. This is an occasional rather than annual vacation. Ms. Vasavada will be taking a six week leave during the summer and return more permanently in September.

M (RS) S (RP) P: TO APPOINT HARINI VASAVADA AS AN ACCOUNT CLERK II AT THE Voorheesville Public Library

Anne Coletta, a SUNY School of Information graduate student will be doing her internship here this summer. The internship requires 150 hours. She will be rotating through various library departments and also giving me some assistance with the building project. She will begin on July 1.

Adult Services: The museum passes are now available. New ones this year include Mass Moca, Iroquois Indian Museum, and Cherry Hill.

The magnifiers purchased through the outreach grant program have come in and are ready to circulate.

The Summer Concert series includes a variety of music this summer including a young woman who plays a virtuoso fiddle and a local band.

The trip to France which the Friends of the Library was sponsoring did not get enough commitments and has been cancelled.

Youth and Family Services: Family Place: With the help of seven volunteers: Alexis, Bruce and Tyler Moore, Ariel Stein, Ally Parrot, David and Matthew Laiosa, Gail Brown and Joyce Laiosa shifted all of the Parenting books, the Easy Picture Books, and the children's magazine shelves in two hours on May 30. This arrangement is more conducive for the Family Place philosophy of integrating parenting materials with the children's material. Children can play with the toys while parents can look at materials to help them with their growing families. The arrangement looks great. A new couch, paid for with grant funds, will be coming shortly.

Teen Writing Group: The library produced a "zine" which included the authors from the 8th grade writing group which was coordinated by Joyce Laiosa and Susan Podgorski. Each student will receive copies for their personal use.

Summer Reading Club: All registration will be online this summer and students will be able to print off booklists for school teachers when school resumes in the fall. There will be several special programs including several with local children's authors.

M (RS) S (RCP) P: TO ACCEPT THE DIRECTOR'S REPORT.

OLD BUSINESS:

FY2008-09 LIBRARY BUDGET: Following are the results of the library's budget vote on May 20, 2008.

Budget

647 yea/356 nay

Board Members

Rebecca Pahl (5 year term) 492 votes

Dick Ramsey (4 year term) 457 votes

Bryan Richmond 371 votes

BUILDING EXPANSION: The Trustees continued their discussion of the building expansion.

NEW BUSINESS: UHLS Trustee: Jim Reilly has been asked to do another term on the UHLS Board of Trustees and pending your approval has agreed to do so.

M (RCP) S (RS) P: TO APPROVE JAMES REILLY FOR A SECOND FIVE YEAR TERM AS THE REPRESENTATIVE TO UHLS FOR THE MEDIUM SIZED LIBRARIES IN ALBANY COUNTY. THIS TERM EXPIRES IN 2013.

Slate of officers: The following slate was proposed for the year beginning on July 1, 2008.
Richard Ramsey, President Robert Kent, Vice-President Robert Parmenter, Treasurer
M (RK) S (RP) P: TO ADJOURN THE MEETING.

The meeting was adjourned at 8:20 PM. The next meeting will be held on JULY 21, 2008 AT
7:00 PM in the library.

Respectfully submitted,
Gail Alter Sacco, Clerk