

**MINUTES
VOORHEESVILLE PUBLIC LIBRARY
BOARD OF TRUSTEES MEETING
17 MARCH 2008**

Richard Ramsey, President called the regular meeting of the Library Board of Trustees to order at 7:05 PM on Monday, March 17, 2008.

Attending: Richard Ramsey, President; Robert Kent, Vice-President; Robert Parmenter, Treasurer; Rebecca Pahl, Rita Stein, and Gail Sacco, Clerk

MINUTES: The minutes of the special meeting held on March 2, 2008 were presented to the Board.

M (RCP) S (RP) P: TO APPROVE THE MINUTES FOR THE SPECIAL MEETING OF MARCH 2, 2008.

FINANCIAL: WARRANTS: Warrant 8A (February 12-29, 2008) was presented to the Board. Warrant 8A for the operating fund totaled \$4,706.51.

M (RK) S (RS) P: APPROVE FOR PAYMENT WARRANT 8A OF \$4,706.51 FROM OPERATING FUNDS. SAID WARRANT IS FILED WITH THE OFFICIAL MINUTES OF THIS MEETING.

Warrant 9 (March 1-17, 2008) was presented to the Board. Warrant 9 for the operating fund totaled \$15,966.38.

M (RK) S (RS) P: APPROVE FOR PAYMENT WARRANT 9 OF \$15,966.38 FROM OPERATING FUNDS. SAID WARRANT IS FILED WITH THE OFFICIAL MINUTES OF THIS MEETING.

TREASURER'S REPORT: The Treasurer's Report for February 2008 was presented to the Board.

M (RK) S (RP) P: TO ACCEPT THE FEBRUARY 2008 TREASURER'S REPORT OF \$15,537.07 IN THE CHECKING ACCOUNT, \$470,334.31 IN TEMPORARY INVESTMENTS, \$61,284.38 IN THE BUILDING FUND AND \$7,405.08 IN THE MEMORIAL ACCOUNT FOR TOTAL FUNDS OF \$554,560.84.

DIRECTOR'S REPORT:

Gail Sacco reported that circulation is up by 11% this month. More items were borrowed in almost every library category.

Outreach Mini Grant for Senior Service: The Upper Hudson mini-grant application received \$2,345. The money will be used for expanding the large print and audio collection, more display space for large print books and magnifying readers that can be checked out. The Big Yellow Bus was not funded.

Email Newsletter: The BOOKWORM was mailed to all of our residents who have given us emails as part of their registrations. The librarian in charge of electronic access made it a newsletter on NextReads. This allows people to subscribe or unsubscribe as they please.

Delivery Service: The Upper Hudson Library System has prepared an RFP for delivery services to our 29 member libraries. They have not been able to resolve issues with Velocity, our present courier.

Youth and Family Services: The following program was created as a response to requests made on the community survey for after school programming.

For grades 1 – 3, “Afterschool and Around the World”, Mondays, March 10, 17, 24 and 31 from 4 - 5 p.m., Greetings from around the world!, Each week we will visit a country in, stories, songs, food and crafts., We’ll see France, Ireland (what else could we do, on St. Patrick’s Day), Mexico and Kenya.

Building: Gail Sacco reported that the boiler has leaky cotton gaskets and needs to be repaired. This means that the boiler needs to be disassembled, the inside needs to be checked for corrosion and leaks, and then—at a minimum, the gaskets need replacement. The job requires two men and will take 2-3 days. If replacement parts need to be ordered, then the final repair will take longer. We will not be able to heat the building during this time.

Since the leak is new, TBS has assured us that the repair can wait until warm weather, so it will be scheduled for May. The Trustees suggested that Ms. Sacco get some estimates before going ahead with the repair.

Cable Line: On Sunday, 3/9 our Time Warner cable line started falling onto the driveway. The staff called 911 who assisted and it was re-seated in the sky before 5 PM.

M (RS) S (RP) P: TO ACCEPT THE DIRECTOR’S REPORT.

M (RP) S (RCP) P: TO USE UP TO \$500 FROM THE MEMORIAL FUND TO PROVIDE BIG YELLOW BUS TRANSPORTATION FOR SENIORS TO LIBRARY EVENTS.

OLD BUSINESS:

BUILDING EXPANSION: Dick Ramsey discussed meeting with Tom Dolin, the new Supervisor for the Town of New Scotland. He will review all of the building activities and discuss some of the library’s future directions.

Rita Stein reviewed the contents of a newsletter which will go out to the community. It presents the results of the community survey and discusses some of the current building options. The newsletter will go out shortly.

LIBRARY BUDGET: The Trustees reviewed the proposed budget for FY2008-2009. It proposes a 2% increase of the operating budget and \$30,000 to make a second payment for the land behind the library. They would like a separate notice to go to the community regarding the public hearing.

M (RK) S (RS) P: TO ADOPT A BUDGET OF \$961,400 FOR THE YEAR BEGINNING ON JULY 1, 2008 AND ENDING ON JUNE 30, 2009. THIS BUDGET INCLUDES \$931,400 FOR OPERATIONS AND A \$30,000 PAYMENT FOR THE LAND PURCHASE.

NEW BUSINESS:

There was no new business.

M (RK) S (RP) P: TO ADJOURN THE MEETING.

The meeting was adjourned at 8:45 PM. The next meeting will be held on APRIL 21, 2008 AT 7:00 PM in the library.

Respectfully submitted,
Gail Alter Sacco, Clerk