

**MINUTES
VOORHEESVILLE PUBLIC LIBRARY
BOARD OF TRUSTEES MEETING
22 OCTOBER 2007**

Richard Ramsey, President called the regular meeting of the Library Board of Trustees to order at 7:10 PM on Monday, October 22, 2007.

Attending: Richard Ramsey, President; Robert Kent, Vice-President/Treasurer, Rebecca Pahl, Robert Parmenter, Rita Stein, and Gail Sacco, Clerk

OATH OF OFFICE: Robert Kent administered the Oath of Office to Rebecca C. Pahl, the new library trustee.

OFFICERS: The Board discussed changing the current board positions and separating the Vice-President and the Treasurer into two positions.

M (RK) S (RCP) P: TO SEPARATE THE OFFICE OF VICE-PRESIDENT/TREASURER AND APPOINT ROBERT PARMENTER AS TREASURER AND ROBERT KENT AS VICE-PRESIDENT. THESE APPOINTMENTS WILL END ON JUNE 30, 2008. AT THAT TIME THE BOARD WILL CONSIDER CONSOLIDATING THE POSITIONS.

MINUTES: The minutes of the meeting held on September 17, 2007 were presented to the Board.

M (RP) S (RS) P: TO APPROVE THE MINUTES FOR THE MEETING OF SEPTEMBER 17, 2007.

FINANCIAL:

WARRANTS: Warrant 3A (September 18-30, 2007) was presented to the Board. Warrant 3A for the operating fund totaled \$11,621.58.

M (RK) S (RP) P: APPROVE FOR PAYMENT WARRANT 3A OF \$11,621.58 FROM OPERATING FUNDS. SAID WARRANT IS FILED WITH THE OFFICIAL MINUTES OF THIS MEETING.

Warrant 4 (October 1-22, 2007) was presented to the Board. Warrant 4 for the operating fund totaled \$34,410.58.

M (RK) S (RP) P: APPROVE FOR PAYMENT WARRANT 4 OF \$34,410.58 FROM OPERATING FUNDS. SAID WARRANT IS FILED WITH THE OFFICIAL MINUTES OF THIS MEETING.

TREASURER'S REPORT: The Treasurer's Report for September 2007 was presented to the Board.

M (RK) S (RP) P: TO ACCEPT THE SEPTEMBER 2007 TREASURER'S REPORT OF \$88,568.40 IN THE CHECKING ACCOUNT, \$18,490.12 IN TEMPORARY INVESTMENTS,

\$67,521.64 IN THE BUILDING FUND AND \$8,718.99 IN THE MEMORIAL ACCOUNT FOR TOTAL FUNDS OF \$183,299.15.

Miscellaneous:

M (RP) S (RCP) P: RESOLVED TO OPEN A CREDIT ACCOUNT AT NICHOLS MARKET IN VOORHEESVILLE, NY AND AUTHORIZE THE DIRECTOR TO DETERMINE WHICH STAFF MEMBERS ARE ABLE TO CHARGE LIBRARY PURCHASES AT THAT STORE.

UHLAN CONTRACT:

M (RS) S (RP) P: TO AUTHORIZE THE PRESIDENT OF THE BOARD OF TRUSTEES TO SIGN THE "2009-2011 AGREEMENT FOR COMPUTERIZED LIBRARY SERVICES" WHICH COVERS THE AUTOMATED SERVICES PROVIDED BY UHLS TO THE VOORHEESVILLE PUBLIC LIBRARY.

DIRECTOR'S REPORT:

Services:

Flat screen monitors were ordered to replace the old monitors that the staff have used.

Robert Barron, Library Trustee from 1971-1976, passed away last week. Bob was a librarian and a major figure in the State Education Department before he retired. He was a frequent customer of ours as well as a volunteer.

Gail Sacco reported that the newest edition of Season's Readings is almost done. This is the fourth year of these gift recommendations.

Gail Sacco also reported that there are two Legend of Sleepy Hollow puppet shows scheduled for November in the district. Although they are both on the same topic, one is a show using life size puppets and the other—at the library—is a shadow puppet show and workshop. The close scheduling was inadvertent.

Building: There was a mistake in the work order for the doors and the proper number of door hinges was not delivered. Stanley Doors has ordered the hinges and will install them.

Personnel: The Head of Circulation has not hired a new page yet.

M (RCP) S (RS) P: TO ACCEPT THE DIRECTOR'S REPORT.

OLD BUSINESS:

Building Expansion:

Community Survey: The trustees discussed the survey and sampled some of the answers that respondents had made. They decided to continue taking responses until December 1, 2007 so that as many people as possible had the opportunity to answer the questions.

Building Committee:

M (RP) S (RS) P: TO APPOINT BRYAN RICHMOND TO THE BUILDING COMMITTEE.

NEW BUSINESS: Renewal of the Bond Anticipation Note: VCSD has contacted the library to begin planning for the renewal of the Bond Anticipation Note which was sold so that the Sickles/Ulion property could be purchased. The District's bonding counsel has suggested that the library consider purchasing a Serial Bond instead of a Bond Anticipation Note.

Richard Ramsey and Robert Kent will meet with A. Joseph Scott, the library's counsel to gain a

better understanding of this option.

M (RK) S (RS) P: TO ADJOURN THE MEETING.

The meeting was adjourned at 8:45 PM. The next meeting will be held on NOVEMBER 19, 2007 AT 7:00 PM in the library.

Respectfully submitted,
Gail Alter Sacco, Clerk