

**MINUTES  
VOORHEESVILLE PUBLIC LIBRARY  
BOARD OF TRUSTEES MEETING  
16 JULY 2007**

Richard Ramsey called the regular meeting of the Library Board of Trustees to order at 7:10 PM on Wednesday, July 16, 2007.

Attending: Richard Ramsey, President; Robert Kent, Vice-President/Treasurer, Robert Parmenter Rita Stein, and Gail Sacco, Clerk.

**ORGANIZATIONAL MOTIONS:** The Board approved the organizational motions by acclamation for the year beginning July 1, 2007 and ending on June 30, 2008. They are attached to the official minutes of this meeting.

**ELECTION OF OFFICERS:** The Board elected the following officers by acclamation for the year beginning July 1, 2007 and ending June 30, 2008: Richard Ramsey, President and Robert Kent, Vice-President/Treasurer.

**MINUTES:** The minutes of the meeting held on June 20, 2007 were presented to the Board.

**M (RS) S (RP) P: TO APPROVE THE MINUTES FOR THE MEETING OF JUNE 20, 2007.**

**TRUSTEE VACANCY:** The Trustees decided to accept letters of interest in the vacancy from the beginning of July until the end of August. They will interview candidates on September 6, 2007.

**FINANCIAL**

**WARRANTS:** Warrant 12A (June 21-30, 2007) was presented to the Board. Warrant 12A for the operating fund totaled \$9,340.70.

**M (BK) S (RS) P: APPROVE FOR PAYMENT WARRANT 12A OF \$9,340.70 FROM OPERATING FUNDS. SAID WARRANT IS FILED WITH THE OFFICIAL MINUTES OF THIS MEETING.**

Warrant 1 (July 1-16, 2007) was presented to the Board. Warrant 1 for the operating fund totaled \$18,749.40.

**M (BK) S (RS) P: APPROVE FOR PAYMENT WARRANT 1 OF \$18,749.40 FROM OPERATING FUNDS. SAID WARRANT IS FILED WITH THE OFFICIAL MINUTES OF THIS MEETING.**

**MISCELLANEOUS**

**Internet Connection:** Gail Sacco reported that upon consultation with Dick Ramsey, Board President, she renewed Verizon's T-I contract for 3 years instead of 7 years. This will allow transition to other technologies, such as fiber optic, on a more timely basis. It will also cost the library about \$1,200 per year more (from \$417.74 to \$522.18/month). By consensus, the trustees agreed that this was a good decision.

Personnel: Gail Sacco also reported that personnel increases had been implemented for the new fiscal year.

Grants: The library received a check for \$900.00 from Cargill to purchase sewing machines for teaching young people how to sew. Joyce Laiosa and Julie Stump purchased three sewing machines which they will use this summer with the Junior Nimblefingers.

#### TREASURER'S REPORT

The Treasurer's Report for June 30, 2007 were presented to the Board.

M (BK) S (RS) P: TO ACCEPT THE JUNE 2007 TREASURER'S REPORT OF \$12,251.88 IN THE CHECKING ACCOUNT, \$217,294.22 IN TEMPORARY INVESTMENTS, \$69,069.26 IN THE BUILDING FUND AND \$9,128.63 IN THE MEMORIAL ACCOUNT FOR TOTAL FUNDS OF \$307,743.99.

#### DIRECTOR'S REPORT

##### Services:

Local History: The SARA grant is being completed and the staff is exploring opportunities for other funding. Currently the project has been endorsed by the Town of New Scotland, the Village of Voorheesville, and the Towns of Berne and Knox. The project also received support from the ALTAMONT ENTERPRISE.

The library's technology consultant is planning to design a Microsoft Access database for our local history finding aides. This will make our records searchable from a variety of perspectives including across different collections.

Building: The work on the wind shelter and automatic doors is scheduled for the week of August 20th, when we are taking a break between the weekly Summer Reading Club meetings and the finale. The front entrance will be closed for about 1 week. M (RP) S (RS) P: TO ACCEPT THE DIRECTOR'S REPORT.

OLD BUSINESS Building Expansion: Community Survey: The trustees set September 9, 2007 as the date to invite town government members to a meeting to inform them of the library's plans. The survey period will run from September 12-October 22.

NEW BUSINESS There was no new business.

M (BP) S (RS) P: TO ADJOURN THE MEETING.

The meeting was adjourned at 8:25 PM. The next meeting will be held on SEPTEMBER 17, 2007 AT 7:00 PM in the library.

Respectfully submitted,  
Gail Alter Sacco, Clerk