

MINUTES
VOORHEESVILLE PUBLIC LIBRARY
BOARD OF TRUSTEES MEETING
27 FEBRUARY 2017

Attending: Janna Shillinglaw, President; Bryan Richmond, Vice-president/treasurer; J. Lance Moore, Clifford Erickson, David Gibson, Gail Sacco, clerk, and Tracey Pause.

Others Attending: Robert Schofield, Esq. of Whiteman, Osterman, and Hanna.

Excused:

Call to order 7:05 pm

DIRECTOR'S REPORT: We will be hatching some chicks at the library and our youth services department has several programs planned that will fit in with this project using chickens and eggs as the theme for programs this spring

The Voorheesville Roundtable will be meeting at the Library in March. This discussion will center on the Village Comprehensive Plan, the status of the old LaVie barn, and the diversity and tolerance community programming with which the Library is involved. Gail Sacco was interviewed last week by Melissa Hale-Spencer of the Enterprise, regarding the diversity programming. A 30 minute podcast of the interview is available on the *Altamont Enterprise* website.

Sacco presented the draft 2016 NYS Annual Report. The trustees discussed the numbers. Several of the questions pertained to answers that were typos on the draft (and have already been corrected) or new questions that had not previously been included in past Annual Reports.

M (BR) S (JS) – P: TO ACCEPT THE FINAL 2016 ANNUAL REPORT FOR PUBLIC AND ASSOCIATION LIBRARIES.

Makerspace: Gail Sacco has requested \$15,000 from Senator Amedore, to be used towards developing the Makerspace. Approximately \$4,000 would be earmarked for lawyers and the rest for consultant fees. Sacco has also reached out to the Tech Valley Center of Gravity executive director, who lives in Voorheesville. She is happy to help us, at no cost to the Library.

Summer Reading Program: The 2017 Summer Reading Program has been redesigned to increase its appeal to the community. There will be 3 themed weeks with programs beginning at 2 PM and ending at 4:30, with the option for attendees to for a longer time. Themed week will cap at 25-30 young people. Programs for larger audience will also be offered.

Friends: Tracey Pause explained the FOL wine, cheese and chocolate program has been postponed, due to paperwork. The FOL will meet in March to pick another date.

Tracey Pause and Gail Sacco both spoke about various upcoming diversity and tolerance programs and how they will help the community to better understand different cultures and religions.

WARRANTS:

M (JS) S (JLM) P: APPROVE FOR PAYMENT WARRANT 7A (JANUARY 20-31) OF \$4,857.13 FROM OPERATING FUNDS. SAID WARRANT IS FILED WITH THE OFFICIAL MINUTES OF THIS MEETING.

M (JS) S (JLM) P: APPROVE FOR PAYMENT WARRANT 8 (FEBRUARY 1-23) OF \$34,498.27. SAID WARRANT IS FILED WITH THE OFFICIAL MINUTES OF THIS MEETING.

TREASURER'S REPORT:

M (JS) S (JLM) P: TO ACCEPT THE JANUARY 31, 2017 TREASURER'S REPORT OF \$58,398.45 IN THE CHECKING ACCOUNT, \$250,482.54 IN THE BUILDING ACCOUNT, \$886,645.79 IN THE MONEY MARKET ACCOUNT AND \$19,236.78 IN THE DONATIONS ACCOUNT.

The profit and loss statement was accepted with no discussion.

Performers and Programming:

M (DG) S (LM) P: TO APPROVE \$50 PAYMENT FOR THE WOODLAND ANIMAL STORIES, EARLY LITERACY PROGRAM FROM WMHT.

MINUTES:

The minutes of the meeting held on January 30, 2017 were presented to the board and accepted without exception.

FY 1718 BUDGET: David Gibson presented a spreadsheet, comparing Voorheesville with other UHLS libraries. Using statistics from past annual reports, he was able to compare many areas of importance. The trustees discussed various aspects and found this to be very helpful.

Gail Sacco discussed the equalization sheet and the tax assessment. The trustees discussed the draft assessment and how it might impact the library budget.

Gail Sacco reviewed the current salary schedule. The draft budget includes a 2% raise, plus additional hours for a temporary summer librarian because the re-structured SRP needs more time from the permanent Youth Services librarian. The budget includes 4 dedicated clerical hours for both children's and teen services.

M (JS) S (CE) P: TO GO INTO EXECUTIVE SESSION TO DISCUSS LITIGATION.

The Board went into executive session at 8:30 PM. Attorney Robert Schofield was asked to join them.

M (BR) S (CE) P: TO COME OUT OF EXECUTIVE SESSION AT 8:55 PM.

M (JLM) S (JS) P: TO ADJOURN AT 9:05

Respectfully Submitted,

Gail Alter Sacco, Clerk